

ORDINANCE NO. 98/2026

of the Rector of Bialystok University of Technology
of 5 October 2026

➤ on the introduction of the “Rules and Regulations of Benefits for Students of Bialystok University of Technology”

Pursuant to Article 95(2) of the Act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws of 2024, item 1571, as amended), in agreement with the university body of the Bialystok University of Technology Student Self-Government, it is hereby ordered as follows:

§ 1

The “Rules and Regulations of Benefits for Students of Bialystok University of Technology”, in the wording set out in the Appendix to this Ordinance, are hereby introduced.

§ 2

Ordinance No. 91/2024 of the Rector of Bialystok University of Technology of 30 September 2024 on the introduction of the “Rules and Regulations of Benefits for Students of Bialystok University of Technology”, as subsequently amended, is hereby repealed.

§ 3

The Vice-Rector for Student Affairs shall supervise the implementation of this Ordinance.

§ 4

This Ordinance shall apply to proceedings conducted from the 2026/2027 academic year onwards.

§ 5

This Ordinance shall enter into force on the date of its signing.

RECTOR

Assoc. Prof. Marta Kosior-Kazberuk, DSc., PhD, Eng.

RULES AND REGULATIONS OF BENEFITS FOR STUDENTS OF BIALYSTOK UNIVERSITY OF TECHNOLOGY

I. CONDITIONS AND PROCEDURE FOR GRANTING BENEFITS

§ 1

1. A student may apply for benefits from funds allocated for this purpose in the state budget in the form of:
 - 1) a social scholarship;
 - 2) a scholarship for persons with disabilities;
 - 3) a Rector's scholarship;
 - 4) financial aid.
2. In addition to the benefits listed in subsection 1, a student may also apply for a minister's scholarship for significant scientific or artistic achievements related to their studies or sporting achievements. The detailed conditions and procedure for granting these scholarships are laid down in a regulation of the minister responsible for higher education and science.
3. The benefits referred to in subsection 1 are granted, or refused, by way of an administrative decision. Documents shall be served in accordance with the rules laid down in the Code of Administrative Procedure. In the case of the Scholarship Appeals Committee, documents may also be served via USOSweb or at the University's premises.
4. The "Rules and Regulations of Benefits for Students of Bialystok University of Technology", hereinafter referred to as the "Rules and Regulations", shall apply to students enrolled in first-cycle and second-cycle study programmes and long-cycle Master's degree programmes.
5. The combined monthly amount of the scholarships referred to in § 1 subsection 1 items 1 and 3 awarded to a student may not exceed 38% of a professor's salary. If the total amount of benefits awarded to the student exceeds the above limit, the Rector's scholarship shall be reduced first.

§ 2

1. A foreign student may apply for benefits from funds allocated for this purpose in the state budget in the forms referred to in § 1 subsection 1.
2. Foreign nationals not listed in Article 324(2) of the Act of 20 July 2018 – Law on Higher Education and Science (hereinafter referred to as "the Act") may not apply for a social scholarship.
3. Documents issued in a foreign language and attached to an application for a scholarship must be translated into Polish by a sworn translator.
4. A foreign national applying for benefits shall attach to the application a statement concerning their residence status. The statement template is provided in Appendix No. 10.

§ 3

1. The Rector, in agreement with the Student Self-Government, shall allocate the funds awarded for the student benefits referred to in § 1.
2. The scholarship fund shall be allocated in accordance with the principle that funds from the subsidy earmarked for Rector's scholarships shall account for no more than 45% of the scholarship fund resources derived from the funds referred to in point 3 of Article 365 of the Act.
3. The Rector or an authorised Vice-Rector, in agreement with the competent body of the Białystok University of Technology Student Self-Government, shall determine:
 - 1) the income thresholds and the amount of the social scholarship for each threshold;
 - 2) the amount by which the social scholarship is increased;
 - 3) the amount of the Rector's scholarship;
 - 4) the amount of the scholarship for persons with disabilities, taking into account the degree of disability;
 - 5) the amount of financial aid.
4. In determining the amount of the benefits referred to in § 1 subsection 1, account shall be taken of:
 - 1) the number of applicants meeting the formal requirements;
 - 2) the amount of available funds;
 - 3) planned expenditure;
 - 4) the number of students (100% of students registered for a semester in the academic year concerned) in each study programme, as reported by the Vice-Deans for Student Affairs and Education of BUT faculties, with lists of names: as at 5 October for study semesters conducted in the winter semester of the academic year concerned, and as at 1 March for second-cycle students studying in the summer semester of the academic year concerned.

§ 4

1. The scholarships referred to in § 1 subsection 1 items 1–3 of the Rules and Regulations shall be awarded for an academic year (a period of 9 months) or a semester of studies (5 months in the winter semester and 4 months in the summer semester):
 - 1) the social scholarship and the scholarship for persons with disabilities:
 - a) for an academic year – where two semesters of the same year of study or two semesters of different years of study are completed in a given academic year,
 - b) for a semester of studies – where one semester of studies is completed in a given academic year;
 - 2) the Rector's scholarship:
 - a) for an academic year – where two semesters of the same year of study are completed in a given academic year,

- b) for a semester of studies – where one semester of studies or two semesters of different years of study are completed in a given academic year.
2. The scholarships referred to in § 1 subsection 1 items 1–3 shall be paid monthly, with the first scholarship payment in an academic year being made in November, no later than the 30th day of the month, including a back payment for October; in the summer semester, the scholarship for March may be paid in April.
 3. A student may receive scholarships:
 - 1) until the end of February if their studies end in the winter semester;
 - 2) until the end of June if their studies end in the summer semester.
 4. In a given academic year, the Rector, in agreement with the competent body of the BUT Student Self-Government, may extend the period for awarding the benefits referred to in § 1 subsection 1 items 1–3 to up to ten months and, for benefits awarded for the summer semester, to five months, provided that the resources of the scholarship fund referred to in Article 409(1) of the Act are sufficient to cover planned expenditure.

§ 5

1. The deadline for submitting complete applications for benefits shall be:
 - 1) 15 October of the academic year concerned for applications for benefits from the winter semester;
 - 2) 10 March for applications for benefits from the summer semester.
- The detailed timetable for activities in proceedings concerning the award of benefits shall be announced in a communication from the Vice-Rector for Student Affairs before applications begin to be accepted.
2. Applications for the Rector's scholarship submitted after the deadline specified in subsection 1 shall not be considered.
 3. Applications for benefits referred to in § 1 subsection 1 item 1 submitted after the deadline specified in subsection 1 shall be considered from the month following the month in which the documents were submitted, without entitlement to back payments.
 4. The social scholarship, the scholarship for persons with disabilities, the Rector's scholarship and financial aid shall be awarded upon application by the student.
 5. Applications for benefits shall be submitted as follows:
 - 1) applications for the social scholarship and financial aid – in paper form, together with the required documentation, after completing and registering the electronic form in USOSweb:
 - a) at the Student Benefits Section during its opening hours, or
 - b) through a postal operator; the date on which the application is received by the University shall determine whether the submission deadline has been met.
- Merely registering an application in USOSweb does not initiate proceedings for the award of a benefit. This is solely a technical action and does not constitute submission of an application.
- 2) applications for the Rector's scholarship and the scholarship for persons with disabilities – exclusively in electronic form using the “sign and submit electronically”

function. An application submitted in this form shall be authenticated in a manner enabling confirmation of the origin and integrity of the electronic data. An application shall be deemed duly submitted if it has the status "submitted" in USOSweb. Upon request, the student shall be obliged to present the originals of documents attached to the electronic application.

§ 6

1. A student pursuing several study programmes simultaneously may receive the benefits referred to in § 1 subsection 1 in only one study programme indicated by the student.
2. The total period during which the benefits referred to in § 1 subsection 1 may be awarded shall be 12 semesters, regardless of whether the student receives them, provided that within this period benefits may be awarded for:
 - 1) first-cycle studies – for no more than 9 semesters;
 - 2) second-cycle studies – for no more than 7 semesters.
3. The period referred to in subsection 2 shall include all semesters commenced by the student in the studies referred to in subsection 1, including semesters falling within periods of leave referred to in Article 85(1)(3) of the Act, except for semesters of subsequent first-cycle studies commenced or continued after the first award of a professional title of *licencjat* (Bachelor) or *inżynier* (Bachelor of Engineering), or an equivalent title. Where a student pursues several study programmes, concurrent semesters shall count as one semester.
4. Benefits shall not be awarded to a student holding:
 - 1) the professional title of *magister* (Master) or *magister inżynier* (Master of Engineering), or an equivalent title;
 - 2) the professional title of *licencjat* (Bachelor) or *inżynier* (Bachelor of Engineering), or an equivalent title if they enrol in first-cycle studies again.
5. The provisions of subsections 1–4 shall apply to persons holding professional titles obtained abroad.
6. In an application for a benefit, the student shall be obliged to inform the University of studies completed or being pursued and to submit a statement, the template of which is set out in Appendix No. 9.

§ 7

1. Benefits shall be awarded to students holding student status.
2. A student on leave as referred to in the BUT Study Regulations may apply for a Rector's scholarship.
3. If a student referred to in subsection 2 does not apply for a Rector's scholarship, they shall lose the right to the Rector's scholarship upon returning from leave.
4. A student who is on leave, repeats a year of study or has been registered for a semester or year of study with an outstanding ECTS credit deficit may apply for a social scholarship, an increased social scholarship, a scholarship for persons with disabilities and financial aid.

5. A student who has transferred from another university may apply for benefits under the conditions applicable at Bialystok University of Technology.
6. Students sent to study at other universities in Poland or abroad under student exchange programmes may receive all benefits, provided that they meet the relevant eligibility requirements.
7. Benefits shall be paid by bank transfer to the account indicated by the student in USOSweb.
8. Where an application is deemed incomplete, the Scholarship Committee or the Scholarship Appeals Committee shall require the student to remedy the deficiencies within a period of at least seven days from service of the request, with a notice that failure to remedy them will result in the application being left unexamined.

II. BODIES AWARDING BENEFITS

§ 8

1. The benefits referred to in § 1 shall be awarded by the Rector.
2. The Rector may authorise the Vice-Rector for Student Affairs to issue the decisions referred to in subsection 1. In that case, an Evaluation Team shall operate under the Vice-Rector for Student Affairs, assessing applications for benefits and issuing an opinion on each case.
3. At the written request of the competent body of the Student Self-Government, submitted by 5 October of a given year, the benefits referred to in § 1 subsection 1 shall be awarded by the Scholarship Committee. Decisions of the Committee may be appealed to the Scholarship Appeals Committee within 14 days of service of the decision. A template appeal is provided in Appendix No. 7 to the Rules and Regulations.
4. The Rector shall appoint the Scholarship Committee by 15 October of a given year. The Committee shall comprise the Vice-Rector for Student Affairs, students delegated by the Faculty Student Self-Government Council (at least one from each faculty), and employees of the Student Benefits Section (at least two), with students constituting a majority of the Committee. The Committee shall be appointed for an academic year. Decisions shall be taken by a simple majority of votes in the presence of at least half of its members.
5. The Rector shall appoint the Scholarship Appeals Committee by 20 October of a given year from among students delegated by the competent body of the Student Self-Government and University employees. Students shall constitute a majority of the Committee. The Committee shall be appointed for an academic year. Decisions shall be taken by a simple majority of votes in the presence of at least half of its members.

§ 9

1. The Evaluation Team shall be appointed by the Vice-Rector for Student Affairs by 15 October of a given year if no request from the Student Self-Government referred to in § 8 subsection 3 has been submitted.

2. The Evaluation Team shall consist of an employee or employees of the Student Benefits Section and students from the faculties delegated by the Faculty Student Self-Government Council (at least three), with students constituting a majority of the Team. The Team shall be appointed for an academic year. An employee of the Student Benefits Section shall become Chair of the Team.
3. The Evaluation Team shall take decisions by a simple majority of votes with at least half of its members participating.
4. Persons specified in Articles 24 and 25 of the Act of 14 June 1960 – Code of Administrative Procedure shall be excluded from participation in the work of the Committee and the Evaluation Team.

§ 10

1. A request for reconsideration of a decision of the Rector may be submitted within 14 days of the date on which the decision is served. An example template is provided in Appendix No. 7 to the Rules and Regulations.
2. The request shall be submitted to the Student Benefits Section.
3. Acting under the Rector's authorisation, the Vice-Rector for Student Affairs shall examine requests for reconsideration concerning the award of benefits described in § 1.
4. If a student submits a request for reconsideration, the Student Benefits Section shall prepare documentation comprising the contested decision, the complete set of documents on the basis of which it was made, and the Evaluation Team's position on the objections raised in the request.

III. SOCIAL SCHOLARSHIP

§ 11

1. A social scholarship may be awarded to a student in difficult financial circumstances who submits an application, together with the necessary documents listed in Appendix No. 1 to the Rules and Regulations, to the Student Benefits Section, having first completed and registered the electronic form in USOSweb. The paper application shall be a printout generated from USOSweb.
2. The monthly income per person in the student's family that entitles the student to apply for a social scholarship shall not exceed 45% of the minimum wage established as of 1 January of the year preceding the academic year for which the social scholarship is awarded, pursuant to the Act of 10 October 2002 on the Minimum Wage.
3. When determining the monthly income per person in the family of a student applying for a social scholarship:
 - 1) the income earned by the following persons shall be taken into account:
 - a) the student,
 - b) the student's spouse,
 - c) the student's parents, legal guardians and de facto guardians,

d) minor children dependent on the persons referred to in letters a–c, children in education up to the age of 26 or, if they turn 26 in the final year of their studies, until the completion of their studies, and children with disabilities regardless of age;

2) the following shall not be taken into account:

a) the benefits referred to in Articles 86(1), 359(1) and 420(1) of the Act,

b) scholarships received by pupils, students and doctoral students under:

– European Union structural funds,

– non-repayable funds derived from assistance provided by member states of the European Free Trade Association (EFTA),

– international agreements or implementing programmes drawn up for such agreements, or international scholarship programmes,

c) material assistance benefits for pupils received pursuant to the Act on the Education System,

d) scholarships of a social nature awarded by other entities referred to in Article 21(1)(40b) of the Act of 26 July 1991 on Personal Income Tax.

4. A student who does not share a household with any parent, legal guardian or de facto guardian may apply for a social scholarship without declaring the income earned by those persons or their dependent minor children, children in education up to the age of 26 or, if they turn 26 in the final year of their studies, until completion of those studies, or children with disabilities regardless of age, provided that the student meets one of the following conditions:

1) has reached the age of 26;

2) is married;

3) has dependent children referred to in subsection 3 item 1 letter d;

4) reached the age of majority while in foster care;

5) has a regular source of income and their average monthly income in the previous tax year and in the current year, in the months preceding the month in which the statement referred to in subsection 5 is submitted, is equal to or greater than 40% of the minimum wage established as of 1 January of the year preceding the academic year for which the social scholarship is awarded, pursuant to the Act of 10 October 2002 on the Minimum Wage.

5. The student referred to in subsection 4 shall submit a statement declaring that they do not share a household with any parent, legal guardian or de facto guardian (Appendix No. 4 to the Rules and Regulations).

§ 12

1. A student applying for a social scholarship shall be obliged to document their difficult financial circumstances.

2. When assessing the financial circumstances of a student and the student's family, the maintenance obligation of parents (legal guardians) towards their children shall be taken into account.

3. A student's independent residence outside the family home, without meeting the requirements set out in § 11 subsection 4, shall not relieve their parents of the maintenance obligation during the student's studies. Neither shall it constitute grounds for treating such a student's income as zero.
4. The Rector, or the authorised Vice-Rector for Student Affairs, the Scholarship Committee or the Scholarship Appeals Committee shall refuse to grant a social scholarship to a student whose monthly income per family member does not exceed the amount specified in Article 8(1)(2) of the Act of 12 March 2004 on Social Assistance, if the student fails to attach to the application for a social scholarship a certificate issued by a social welfare centre or social services centre confirming that the student or members of the student's family received social assistance benefits in the year in which the application was submitted.
5. If the student referred to in subsection 4 or members of their family do not receive social assistance benefits, the Rector/Scholarship Committee/Scholarship Appeals Committee may award the student a social scholarship if the student has documented the family's sources of maintenance.
6. The applicant shall submit a statement explaining the failure to attach the certificate referred to in subsection 4, together with documents confirming the family's sources of maintenance (Appendix No. 8 to the Rules and Regulations).

§ 13

METHOD OF CALCULATING INCOME

1. The income of the student's family shall mean the sum of the income of the student's family members.
2. The income of a member of the student's family shall mean the average monthly income earned in the calendar year preceding the academic year for which material assistance benefits are to be awarded, subject to §§ 14 and 15.
3. In order to calculate the average monthly income per person in the student's family, the average monthly income obtained by the student and their family members (including siblings in education who have reached the age of 18) in the calendar year preceding the academic year for which the scholarship is to be awarded shall be added together and the sum divided by the number of members of the student's family.
4. In the case of persons who have submitted a certificate from the tax office, annual income shall be determined by deducting from revenue:
 - 1) tax-deductible costs;
 - 2) personal income tax due;
 - 3) social insurance contributions not included in tax-deductible costs;
 - 4) health insurance contributions.
5. In the case of persons who have submitted a certificate concerning lump-sum income tax, annual income shall be determined on the basis of an announcement by the Minister of Family, Labour and Social Policy published in the Official Journal of the Republic of Poland "Monitor Polski" by 1 August of each year.

6. When determining income from an agricultural holding, the monthly income from one conversion hectare shall be assumed to equal one-twelfth of the income from one conversion hectare announced annually by the President of Statistics Poland pursuant to Article 18 of the Act of 15 November 1984 on Agricultural Tax (Journal of Laws of 2025, item 1344, as amended). If a student or a member of the student's family earns income from an agricultural holding and non-agricultural income, these incomes shall be added together. An agricultural holding shall mean an area of land referred to in Article 1 of the Act on Agricultural Tax, with a total area exceeding 1 hectare or 1 conversion hectare, owned or possessed by a natural person, legal person or organisational unit, including a company without legal personality.
7. When determining family income from an agricultural holding, agricultural land leased out shall be included in the area of the holding forming the basis for calculating agricultural tax, except for:
 - 1) all or part of an agricultural holding possessed by the family and leased out under a lease agreement concluded pursuant to the provisions on farmers' social insurance;
 - 2) an agricultural holding contributed for use by an agricultural production cooperative;
 - 3) an agricultural holding leased out in connection with receipt of a pension specified in the provisions on support for rural development from funds of the Guarantee Section of the European Agricultural Guidance and Guarantee Fund and in the provisions on support for rural development with the participation of funds from the European Agricultural Fund for Rural Development;
8. When determining family income earned by a lessee from an agricultural holding leased under the terms referred to in subsection 7, the income earned from the agricultural holding shall be reduced by the rent paid under the lease.
9. When determining family income earned from an agricultural holding leased from the National Support Centre for Agriculture, the income earned from the agricultural holding shall be reduced by the rent paid under the lease.
10. The income of the student's family shall not include income that is not subject to personal income tax or lump-sum income tax on certain revenue earned by natural persons and that is not included in the list of income in Appendix No. 1 to the Rules and Regulations, such as certain family benefits (i.e. family allowance, supplements to family allowance, care benefits, including care allowance and caregiving benefit, and the 800+ benefit), social assistance benefits (i.e. permanent, periodic and specific-purpose allowances, etc.), and direct payments to farmers under the Common Agricultural Policy of the European Union.

§ 14

1. If a student or a member of the student's family loses income in the calendar year preceding the academic year in which the student applies for a social scholarship or after that year, the lost income shall not be taken into account when determining the income of the student or their family member.
2. Loss of income shall be recognised only where it results from any of the following circumstances:

- 1) acquisition of entitlement to parental leave;
 - 2) loss of unemployment allowance or unemployment scholarship;
 - 3) loss of employment or other paid work;
 - 4) loss of pre-retirement allowance or pre-retirement benefit, teachers' compensatory benefit, retirement pension or disability pension, survivor's pension, social pension, parental supplementary benefit referred to in the Act of 31 January 2019 on the Parental Supplementary Benefit, or the cash benefit awarded under the Act of 8 February 2023 on Cash Benefits for Family Members of Officers or Professional Soldiers Who Died in Connection with Service or While Undertaking Activities Outside Service to Save Human Life, Health or Property;
 - 5) removal from the register of non-agricultural business activity or suspension of such activity within the meaning of Article 16b of the Act of 20 December 1990 on Farmers' Social Insurance or Article 36aa(1) of the Act of 13 October 1998 on the Social Insurance System;
 - 6) loss of sickness allowance, rehabilitation benefit or maternity allowance payable following loss of employment or other paid work;
 - 7) loss of court-awarded maintenance payments due to the death of the person obliged to make them, or loss of cash benefits paid where enforcement of maintenance payments is ineffective due to the death of the person obliged to pay maintenance;
 - 8) loss of parental benefit;
 - 9) loss of maternity allowance referred to in the provisions on farmers' social insurance;
 - 10) loss of the doctoral scholarship specified in Article 209(1) and (7) of the Act.
3. The provisions on loss and obtaining of income shall not apply to income from employment or other paid work or to income lost as a result of removal from the register of, or commencement of, non-agricultural business activity where a family member, a person in education or a child under the care of a legal guardian lost income from these sources and, within three months of the loss, obtained income from the same employer, principal or commissioning party under a contract for specific work, or resumed non-agricultural business activity. Lost income shall be documented by a document specifying the date on which the income was lost and the monthly amount and type of income lost (e.g. PIT-11).

§ 15

OBTAINING INCOME

1. Income shall be considered to have been obtained only as a result of the following circumstances:
 - 1) the end of parental leave;
 - 2) receipt of unemployment allowance or unemployment scholarship;
 - 3) commencement of employment or other paid work;
 - 4) receipt of pre-retirement allowance or pre-retirement benefit, teachers' compensatory benefit, retirement pension or disability pension, survivor's pension, social pension,

parental supplementary benefit referred to in the Act of 31 January 2019 on the Parental Supplementary Benefit, or the cash benefit awarded under the Act of 8 February 2023 on Cash Benefits for Family Members of Officers or Professional Soldiers Who Died in Connection with Service or While Undertaking Activities Outside Service to Save Human Life, Health or Property;

5) commencement of non-agricultural business activity or its resumption after a period of suspension within the meaning of Article 16b of the Act of 20 December 1990 on Farmers' Social Insurance or Article 36aa(1) of the Act of 13 October 1998 on the Social Insurance System;

6) receipt of sickness allowance, rehabilitation benefit or maternity allowance payable following loss of employment or other paid work;

7) receipt of parental benefit;

8) receipt of maternity allowance referred to in the provisions on farmers' social insurance;

9) receipt of the doctoral scholarship specified in Article 209(1) and (7) of the Act.

2. If a student or a member of their family obtains income in the calendar year preceding the academic year, the income earned in that year shall, when determining the income of the student or family member, be divided by the number of months in which it was earned, provided that the income continues to be earned during the period for which entitlement to scholarship benefits is determined.

3. If a student or a member of their family obtains income after the calendar year preceding the academic year in which the student applies for a social scholarship, the income of the student's family shall be determined on the basis of the income of the student or their family member, increased by the amount of income earned in the month following the month in which the income was obtained, provided that the income continues to be earned during the period for which entitlement to scholarship benefits is determined.

4. Income obtained shall be documented by a certificate issued by an authorised entity specifying the amount and type of income obtained.

IV. INCREASED SOCIAL SCHOLARSHIP

§ 16

1. In particularly justified cases, a student may be awarded an increased social scholarship, provided that the student meets the requirements for receiving a social scholarship, in particular in the case of:

1) a student under the age of 25 being an orphan or having lost one parent;

2) a student who reached the age of majority while in foster care;

3) a full-time student residing in a Student Residence Hall or premises other than a Student Residence Hall, if daily travel from the place of permanent residence to the University would prevent or significantly hinder their studies.

2. For students of faculties based in Białystok and Kleosin, an increased social scholarship shall be available to full-time students permanently residing outside the city of Białystok and the municipalities of Łapy, Surazh, Juchnowiec Kościelny, Turośń Kościelna,

Choroszcz, Dobrzyniewo Kościelne, Wasilków, Czarna Białostocka, Supraśl and Zabłudów, subject to subsection 1 item 3.

3. An increased social scholarship shall be awarded upon application by the student. The application shall be submitted in paper form together with the required documentation, after completing and registering the electronic form in USOSweb. The paper application shall be a printout generated from USOSweb.
4. The student shall attach to the application referred to in subsection 3 a statement confirming residence in a Student Residence Hall or premises other than a Student Residence Hall. The statement template is set out in Appendix No. 2 to the Rules and Regulations.
5. The student shall be obliged to notify the University within seven days of ceasing to reside in a Student Residence Hall or premises other than a Student Residence Hall. In such a case, the student shall lose entitlement to the increased social scholarship.

V. SCHOLARSHIP FOR PERSONS WITH DISABILITIES

§ 17

1. A scholarship for persons with disabilities may be awarded to a student who holds a disability certificate, a certificate specifying the degree of disability or a certificate referred to in Articles 5 and 62 of the Act of 27 August 1997 on Vocational and Social Rehabilitation and the Employment of Persons with Disabilities.
2. Before completing an application for a scholarship for persons with disabilities in USOSweb, the student shall submit the relevant certificate to the Office for Persons with Disabilities.
3. This benefit shall be awarded upon application by the student. The application shall be submitted electronically, together with the required documentation, after completing and registering the electronic form in USOSweb. The student shall be obliged to attach to the electronic application a valid certificate referred to in subsection 1.
4. A scholarship for persons with disabilities may be awarded during the academic year once the disability has been confirmed. In that case, the scholarship shall be awarded from the month in which the documents were submitted.
5. A scholarship for persons with disabilities shall not be awarded for a period extending beyond the validity of the certificate confirming disability.
6. If a disability certificate or a certificate specifying the degree of disability expires during the academic year, the student shall, in order to regain entitlement to a scholarship for persons with disabilities, promptly submit an application for the scholarship to be awarded again, together with a valid certificate issued by the competent authority.
7. If the disability arose during studies or after the award of a professional title, the benefit referred to in § 1 subsection 1 item 2 shall be available for an additional period of 12 semesters. The provisions of § 6 subsections 2 and 4 of the Rules and Regulations shall apply accordingly.

VI. FINANCIAL AID

§ 18

1. Financial aid may be awarded to a student who finds themselves temporarily in difficult personal circumstances caused by:
 - 1) the birth of a child;
 - 2) the death or serious illness of a member of the student's immediate family;
 - 3) the student's serious illness;
 - 4) a natural disaster (e.g. fire or flood);
 - 5) sudden unforeseen circumstances that may significantly worsen the student's personal circumstances.
2. Financial aid may be awarded upon application by the student. The application for financial aid shall be submitted in paper form, together with the required documentation, after completing and registering the electronic form in USOSweb, no later than three months from the date of the event giving rise to entitlement to the benefit. The paper application shall be a printout generated from USOSweb.
3. The student shall attach to the application the necessary documents confirming the circumstances described in the application (e.g. documents issued by the Civil Registry Office, medical certificates, invoices issued in the student's name confirming expenses related to the event, or other certificates from competent institutions and offices).
4. A student may receive financial aid no more than twice in an academic year.
5. Financial aid may not be awarded more than once on the same grounds.
6. During a period in which the University's operations are restricted or suspended, financial aid shall be awarded by the Rector. The provisions of the Code of Administrative Procedure and § 18 subsection 4 shall not apply.

VII. RECTOR'S SCHOLARSHIP

§ 19

1. The Rector's scholarship shall be awarded upon application by the student. The application shall be submitted electronically with the required documentation, after the electronic form has been completed and registered in USOSweb.
2. The Rector's scholarship may be awarded to a student who, in the preceding year of study, achieved outstanding academic results, scientific or artistic achievements, or sporting achievements in competition at least at national level, and who:
 - 1) was registered for the next semester of studies without any outstanding ECTS credits from the previous year of study;
 - 2) fulfilled all requirements specified in the study plan for each semester of the preceding year of study.
3. The Rector's scholarship shall not be awarded to a student who:
 - 1) completed a year of study with outstanding ECTS credits;

- 2) is repeating a semester;
 - 3) was subject to a disciplinary penalty in the preceding academic year;
 - 4) did not exercise the right specified in § 7 subsection 2 and did not submit an application while on leave.
4. Scientific, artistic or sporting achievements obtained by students representing another university and applying for a scholarship on that basis shall not be taken into account. This shall not apply to first-year second-cycle students who completed first-cycle studies at another university.
 5. The Rector's scholarship shall be awarded by the Rector or a Vice-Rector for Student Affairs authorised by the Rector, or another designated University employee, or the Scholarship Committee.
 6. A student may apply for the Rector's scholarship no earlier than after completing the first year of study, subject to subsection 7.
 7. A first-year second-cycle student who commenced those studies within one year of completing first-cycle studies may also apply for the Rector's scholarship, provided that they met the conditions referred to in subsection 2 in the final year of their first-cycle studies. The student shall attach a certificate of their grade average for the final year of first-cycle studies or, if that year lasted one semester, a certificate of their grade average for the final semester, together with confirmation of their scientific, sporting or artistic achievements in that year or semester, as appropriate. The certificate of grade average shall be certified by an employee of the dean's office of the university at which the first-cycle studies were completed. The obligation to attach the certificate shall not apply to students beginning second-cycle studies at the same faculty at which they completed their first-cycle studies. For graduates of other universities, the certificate should state the weighted grade average. Where a weighted average was not used at the university concerned, an arithmetic mean may be used.
 8. The Rector's scholarship shall be awarded to a student admitted to the first year of first-cycle or long-cycle Master's degree studies in the year in which they took the secondary school leaving examination, who:
 - 1) is a winner of an international olympiad or a winner or finalist of a central-level olympiad as referred to in the regulations on the education system;
 - 2) is a medallist in sporting competition at least at the level of the Polish Championships in a given sport, as referred to in the provisions on sport.

§ 20

1. Up to 10% of the best students in a given year, study programme and mode of study may receive the Rector's scholarship, provided that the number receiving scholarships in a given study programme does not exceed 10% of the students enrolled in that programme. Students referred to in § 19 subsection 8 shall not be counted when determining the number of students receiving the Rector's scholarship referred to in the first sentence.
2. The total number (100%) of students in a given study programme shall be established from the lists submitted by the Vice-Deans for Student Affairs and Education of the

relevant faculties. The Student Benefits Section shall specify the template for these lists; the deadline shall be 10 October for the winter semester and 5 March for the summer semester.

3. To open an application round, consolidated rankings containing grade averages for each study programme must be prepared. Students mentioned in § 19 subsection 3 and § 6 subsections 2–5 should be listed in the ranking with an average of 0.00.
4. Where the number of students in a study programme is fewer than ten, the Rector's scholarship may be awarded to one student.
5. The best students in a given study programme shall be determined on the basis of a ranking list.
6. The ranking list shall be drawn up taking into account the points awarded to a student, calculated according to the following formula:

$$\text{Number of points} = A + 1.25\sum B + \sum C + \sum D$$

A – the number of points corresponding to the student's grade average

B – the number of points for scientific achievements

C – the number of points for sporting achievements

D – the number of points for artistic achievements

A	Grade average	Points
	1. A grade average of at least 3.9 converted according to the formula $A = \text{grade average} \times 60 - 200$, rounded to two decimal places.	max. 100
	2. No points shall be awarded for an average below 3.9.	
	3. Grade average shall mean the weighted average.	

B	Scientific achievements (points in this category are added together). Where it is difficult to choose between categories B and D, competition work undertaken as part of a study programme shall be scored under B and all other work under D.	Points
1	Publication of a paper in a scientific journal included in the consolidated list of scientific journals published by the competent minister for higher education (papers registered with the BUT Library shall be taken into account; provide the title, authors and journal name).*	100*
2	Patents – application for a patent, utility model or industrial design on the recommendation of the Director of the BUT Technology Transfer Centre.**	100 – patent granted; 50 – patent application filed

3	Active participation in research and development work (project, grant or commissioned work carried out at the University together with an employee), on the basis of a certificate from the head/coordinator stating the student's scientific involvement.***	80
4	Publication of a paper of scientific value in a specialist or professional journal published by a scientific centre, government body or higher education institution (papers registered with the BUT Library; provide title, authors and journal).*	80*
5	First to third place in international scientific competitions, festivals or olympiads (state the event and achievement).	100 – individual; 50 – team
6	Fourth to seventh place, distinction or qualification for the final through qualifying rounds in international scientific competitions, festivals or olympiads (state event and achievement).	80 – individual; 40 – team
7	Active participation in international conferences, symposia or scientific sessions, or post-conference publication (paper, poster, multimedia presentation).	80
8	Active participation in national or regional conferences, symposia or scientific sessions (paper, poster, multimedia presentation), or post-conference publication (state event, presentation topic, form and authors).	70
9	First to third place in national scientific competitions, festivals or olympiads (state event and achievement).	70 – individual; 50 – team
10	Fourth to seventh place, distinction or qualification for the final through qualifying rounds in national scientific competitions, festivals or olympiads (state event and achievement).	50 – individual; 30 – team
11	Active participation (e.g. paper, poster, multimedia presentation, research and analysis) in scientific undertakings of a student scientific society, confirmed by its supervisor.***	20
12	Active participation in scientific activities of the Student Self-Government, confirmed by the Vice-Rector for Student Affairs.	10

* Where a scientific paper has more than one student author, each student's points shall be proportional to their contribution. Where individual contributions have not been specified, the points shall be divided among co-authors from the same scientific centre. Only BUT students shall be included in this division. The achievement shall be confirmed by a statement from the publication supervisor or another document confirming the information necessary to award points.

** The number of points per author shall correspond to the BUT intellectual property results notification form.

*** Where work is undertaken by a team of students, the points awarded shall be divided proportionally among the participating students.

Points awarded shall be rounded to two decimal places.

For items 5–10 in the table, achievement shall be confirmed by a diploma, certificate or confirmation issued by the event organiser.

C	Sporting achievements (up to three highest-scoring achievements in this category are added together).	Points
1	Participation in the Olympic or Paralympic Games, world championships or world championships for persons with disabilities, world university championships, European championships or European championships for persons with disabilities, European university championships or Universiade.	100
2	International master sports class.	100
3	First place in individual or team classification at Polish championships organised by Polish sports associations or the Academic Championships of Poland in the overall or university-type classification.	95 – individual; 90 – team
4	Master sports class.	95
5	Second or third place in individual or team classification at Polish championships organised by Polish sports associations or the Academic Championships of Poland in the overall or university-type classification.	85 – individual; 80 – team
6	First sports class.	85
7	Scoring fourth to seventh place in individual or team classification at Polish championships organised by Polish sports associations or the Academic Championships of Poland in the overall or university-type classification.	75 – individual; 70 – team
8	Second sports class.	75
9	First, second or third place in AZS Cups (Polish Academic Cups).	65

10	First place in the individual or team classification of the Podlasie Inter-University Academic League (for team games, points for team classification require participation in at least 75% of matches).	50 – individual; 45 – team
11	Second place in the individual or team classification of the Podlasie Inter-University Academic League (for team games, points for team classification require participation in at least 75% of matches).	40 – individual; 35 – team
12	Third place in the individual or team classification of the Podlasie Inter-University Academic League (for team games, points for team classification require participation in at least 75% of matches).	30 – individual; 25 – team
Declared achievements should be confirmed by the Head of the Physical Education and Sports Centre (SWFiS) or a person authorised by them. Where a sporting achievement involves more than one classification, points shall be awarded for only one classification.		

D	Artistic achievements (up to three highest-scoring achievements in this category are added together).	Points
1	First to third place or distinction in international artistic competitions, festivals or olympiads organised by artistic or cultural institutions or institutions of established artistic standing, such as museums, art galleries or non-governmental organisations.	100 – individual; 50 – team
2	First to third place or distinction in national artistic competitions, festivals or olympiads organised by artistic or cultural institutions or institutions of established artistic standing, such as museums, art galleries or non-governmental organisations.	90 – individual; 45 – team
3	First to third place or distinction in regional artistic competitions, festivals or olympiads organised by artistic or cultural institutions or institutions of established artistic standing, such as museums, art galleries or non-governmental organisations.	80 – individual; 40 – team
4	Participation in an international design or art exhibition.	70 – individual; 35 – team
5	Participation in a design or art exhibition at national level.	50 – individual; 25 – team
6	Publication of artistic works presented at festivals, reviews, through media circulation or in a publishing work.*	40 – individual; 30 – team
7	Active participation in the Białystok University of Technology Choir (participation in at least three concerts).	30

8	Individual design or art exhibition at university or city level.**	20 – individual
Declared achievements should be confirmed by the Director of the Institute of Art or a person authorised by them. A single work may be scored under only one type of achievement specified above. All achievements should be confirmed by the curator or organiser of the exhibition, competition or event. First to third places must additionally be confirmed by a diploma. * Publication means making a work public, i.e. its first public presentation, for example painting a mural, publishing an art book or photographic album, or mentioning and showing the work in the media. Media circulation means the press, radio, news portals and websites of artistic or cultural institutions or institutions of established artistic standing, such as museums, art galleries and non-governmental organisations. The public presentation should have a specific date and location. ** Works produced outside the course of study and not forming part of teaching activities, student scientific society work or competitions for BUT students.		

7. The Vice-Rector for Student Affairs, upon an application by the faculty body of the Student Self-Government submitted no later than the close of applications under § 5 subsection 1, may decide to prepare:
 - 1) a common ranking list for a given year of study covering different modes of study, if no more than 20 students are enrolled in one year of a given programme and mode of study;
 - 2) a separate ranking list for each specialisation offered in a given year, programme and mode of study;
 - 3) separate ranking lists for a study programme with different profiles, subject to the rules in subsections 1–3.
8. Where 10% of the best students is not a whole number, mathematical rounding shall be applied: fractions below 0.5 shall be rounded down and fractions of 0.5 or more shall be rounded up, provided that the number of scholarship recipients in a programme does not exceed 10% of the total number of students enrolled in it. If rounding up would exceed that 10% limit, the number shall be rounded down. Rounding down shall be applied to the year of the programme in which the fractional number is closest to a whole number. Where fewer than ten students are enrolled in a programme, the Rector's scholarship may be awarded to one student. Where rounding produces zero for a given year, programme and mode of study, a common ranking list shall be prepared for that mode and programme, without division into years of study.
9. If equal point totals mean that the number of eligible students qualifying for the scholarship exceeds 10% of students in a given year, programme and mode of study, this number shall be increased by the number of students with the same point total qualifying for the Rector's scholarship, provided that the number of scholarship recipients in the programme does not exceed 10% of the total number of students on that programme. Where equal point totals mean that the number qualifying exceeds 10% of students on a given programme, students with that equal point total shall not be

taken into account when determining the number entitled to receive the Rector's scholarship.

10. If the number of students entitled to a scholarship in a given year and study programme cannot be determined and the number of persons meeting the conditions exceeds 10% of the students in the given year and programme, an additional criterion that may be taken into account is the students' grade average for the entire course of study.
11. The dean's offices of individual faculties shall prepare lists of grade averages of 4.0 or above, calculated to two decimal places, to enable students to verify their calculated averages. In addition to the average, the list shall include the student ID/register number. Lists shall be prepared separately for each year, study programme and mode of study and posted in USOSweb.
12. The grade average shall be calculated for the preceding year of study, subject to subsections 9 and 11. All grades, including failing grades, awarded in courses listed in the study plans for the semesters of the preceding year of study completed by the student shall be included in the calculation.
13. A ranking list showing the points awarded to students as calculated under the formula referred to in subsection 5 shall be prepared for all students in a given study programme who have applied for the Rector's scholarship.
14. Information on the number of persons qualifying for the Rector's scholarship shall be provided to the Student Benefits Section.
15. First-year second-cycle students may apply for the Rector's scholarship on the basis of achievements in the final year of first-cycle studies or, where that year lasted only one semester, the final semester.
16. First-year second-cycle students whose semesters are completed in two academic years shall apply for the Rector's scholarship twice, i.e. separately for the first and second semesters of second-cycle studies, on the basis of achievements in the final year of first-cycle studies or, where that year lasted only one semester, the final semester.

VIII. TERMINATION OF ENTITLEMENT TO BENEFITS

§ 21

A decision awarding the benefits referred to in § 1 shall expire on the last day of the month in the event of:

- 1) the award of a professional title referred to in § 6 subsection 4;
- 2) removal from the student register in the study programme for which the student received the scholarship;
- 3) expiry of the period referred to in § 6 subsections 2–3;
- 4) suspension of student rights pursuant to a final decision of the Student Disciplinary Committee;
- 5) a significant change in the conditions on which the student was awarded the benefit.

IX. STUDENT RESPONSIBILITY

§ 22

1. A student may be subject to disciplinary liability if:
 - 1) they receive benefits on the basis of untrue statements or false documents;
 - 2) they fail to inform the University of circumstances resulting in the loss of entitlement to benefits;
 - 3) benefits unduly received from the scholarship fund are subject to repayment.
2. Benefits unduly received from the scholarship fund are subject to repayment.

X. STUDENT RESIDENCE HALLS

§ 23

1. A student may apply for accommodation in a Student Residence Hall.
2. A student may apply for accommodation for their spouse and child in a Student Residence Hall.
3. Detailed criteria for accommodation are laid down in the Rules and Regulations of the Białystok University of Technology Student Residence Hall.

XI. FINAL PROVISIONS

§ 24

1. Matters not regulated by these Rules and Regulations shall be governed by the provisions of the Law on Higher Education and Science.
2. These Rules and Regulations shall apply to benefits awarded from the academic year 2026/27 onwards.

List of documents specifying the income of the student and their family members

1. A student applying for a social scholarship shall be required to attach certificates or statements confirming the amount of the family's income, including as appropriate:
 - 1) certificates issued by the head of the tax office for the student and the student's adult family members on income in the calendar year preceding the academic year, subject to taxation under Articles 27, 30b, 30c, 30e and 30f of the Act of 26 July 1991 on Personal Income Tax. Persons entitled to joint settlement may submit one certificate with a statement indicating whether the reported income was earned by one or both persons. In the case of a foreign student – a document confirming the above data from the competent authority in the student's country of citizenship,
 - 2) a certificate issued by the head of the tax office on revenue exempt from personal income tax pursuant to Article 21(1)(148) of the Act of 26 July 1991 on Personal Income Tax, reduced by social insurance contributions and health insurance contributions,
 - 3) a certificate issued by the head of the tax office on the amount of sums received pursuant to Article 27f(8)–(10) of the Act of 26 July 1991 on Personal Income Tax,
 - 4) a certificate on the amount of income earned by a family member of the student if they earned income outside the Republic of Poland:
 - a) in the calendar year from which income is determined – the income shall be converted on the basis of the average exchange rate announced by the President of the National Bank of Poland on the last working day of the calendar year from which the family income is used to determine entitlement to the scholarship,
 - b) after the calendar year preceding the academic year – the income shall be converted on the basis of the average exchange rate announced on the last working day following the month in which the income was obtained,
 - 5) certificates issued by the head of the tax office for the student and the student's adult family members who settled tax under the provisions on lump-sum income tax on certain revenues earned by natural persons, concerning income earned in the calendar year preceding the academic year,
 - 6) statements of the student and the student's adult family members on income not subject to personal income tax earned in the calendar year preceding the academic year (Appendix No. 3),
 - 7) certificates or statements of the student and the student's adult family members containing information on the amount of health insurance contributions in the calendar year preceding the academic year. Certificates or statements shall be submitted by all persons who submitted certificates of the head of the tax office referred to in point 1 (excluding certificates of zero income) (Appendix No. 5),

- 8) a certificate from the competent municipal authority, a tax demand note on the size of the agricultural holding owned by the student or the student's family members, expressed in conversion hectares of total area in the calendar year preceding the academic year in which the student applies for benefits. The certificate of the size of the agricultural holding shall also be accompanied by certificates from the head of the tax office on the amount of income (or lack thereof) of the student and their family members referred to in point 1,
- 9) lease agreements if part or all of the agricultural holding owned by the student or the student's family has been leased out, on the basis of an agreement concluded in accordance with the provisions on social insurance for farmers (a written agreement concluded for at least 10 years, registered in the land and building records, where the lessor is a farmer retiree or pensioner), or if the agricultural holding has been leased in connection with receipt of a pension specified in the provisions on support for rural development from funds of the Guarantee Section of the European Agricultural Guidance and Guarantee Fund,
- 10) a document confirming the amount of rent paid for the lease,
- 11) a lease agreement for an agricultural holding from the National Support Centre for Agriculture,
- 12) a certificate from the Agricultural Social Insurance Fund for household members or farmers on receipt of sickness benefits in the year from which income is calculated,
- 13) an agreement concluded in the form of a notarial deed in the case of an agricultural holding contributed for use by an agricultural production cooperative,
- 14) a copy of an enforceable court judgment awarding maintenance to family members or non-family members, or a copy of the hearing protocol containing the content of a court settlement, or a copy of a court-approved settlement concluded before a mediator, or another enforceable title originating from or approved by a court, obliging to pay maintenance to family members or non-family members,
- 15) transfers or bank statements documenting the amount of maintenance paid if family members are obliged by a court judgment, court settlement, or settlement concluded before a mediator or other enforceable title originating from or approved by a court to pay them to a person outside the family,
- 16) if the entitled person did not receive maintenance or received it in an amount lower than determined in a court judgment, court settlement, settlement concluded before a mediator or other enforceable title originating from or approved by a court:
 - a) a certificate from the authority conducting enforcement proceedings on the total or partial ineffectiveness of enforcement of maintenance, as well as the amount of enforced maintenance, or
 - b) information from the competent court or institution on whether the entitled person undertook actions related to enforcement abroad or not, in particular due to lack of legal grounds or inability to indicate the residence of the debtor abroad, if the debtor resides abroad,

- 17) a document specifying the date of loss of income as well as the monthly amount and type of lost income,
 - 18) a document specifying the date, amount and type of income obtained by the student or a family member of the student and the number of months in which the income was obtained – in the case of income obtained in the calendar year preceding the academic year,
 - 19) a document specifying the date, amount and type of income obtained by the student or a family member of the student for the month following the month in which the income was obtained – in the case of income obtained after the calendar year preceding the academic year.
2. A student applying for a social scholarship shall also be required to attach other certificates or statements, including as appropriate:
- 1) a certificate of attendance at a school or higher education institution by siblings or children of the student aged 7–26,
 - 2) a short-form birth certificate or certificate of residence issued by the competent city authority for siblings or children of the student under 7 years of age, and siblings under 18 years of age not attending school,
 - 3) a disability certificate (degree of disability) for family members of the student over 18 years of age, provided that they are not studying and remain dependent on the student or the student's family,
 - 4) a copy of the death certificate of the student's parent(s),
 - 5) a copy of a final court judgment granting divorce or separation,
 - 6) a full copy of the birth certificate of a child – in the case where the father is unknown,
 - 7) a copy of a final court judgment dismissing a claim for maintenance or a copy of a final court judgment declaring termination of the maintenance obligation,
 - 8) a copy of a final court judgment obliging one of the parents to bear the full costs of maintaining the child,
 - 9) a copy of a final court decision on adoption or a certificate from the family court or adoption centre on pending court proceedings concerning adoption of a child,
 - 10) a court decision appointing a legal guardian of a child, a court decision placing a child in foster care,
 - 11) a short-form copy of the student's marriage certificate,
 - 12) a certificate from the competent authority on payment of benefits from the maintenance fund, specifying their amount,
 - 13) a decision or certificate from the competent social welfare centre on the amount and period of receipt of the parental benefit,
 - 14) a decision or certificate from the competent authority on the amount and period of receipt of the maternity allowance referred to in the provisions on farmers' social insurance,
 - 15) a decision or certificate from the competent authority on the period and amount of the doctoral scholarship referred to in Article 209(1) and (7) of the Act,

- 16) a certificate from an institution providing full-time care. An institution providing full-time care shall mean a social welfare home, a youth educational centre, a juvenile shelter, a correctional facility, a remand centre, a prison, a military school or another school, provided that these institutions offer full board free of charge. When determining the family income of the student, persons placed in these institutions or in foster care shall not be included,
- 17) a certificate from the competent police unit confirming that a family member of the student has been reported missing. When determining family income, the missing family member and their income shall not be included,
- 18) other documents necessary to determine the financial situation of the student's family, e.g. a certificate from the labour office confirming the status of an unemployed person, an employer's certificate confirming the period of parental leave, a statement on criminal liability (Appendix No. 6),
- 19) the student shall be obliged to submit documents drawn up in languages other than Polish together with translations made by a sworn translator.

Appendix No. 2 to the Rules and Regulations of Benefits for Students of Bialystok
University of Technology

.....
(first name(s) and surname)

.....
(faculty)

.....
(study programme, year of study)

.....
(permanent residence address)

.....
(permanent residence address continued)

STUDENT'S STATEMENT ON RESIDENCE

Pursuant to § 16 subsection 4 of the Rules and Regulations of Benefits for Students of Bialystok University of Technology, I hereby declare that I reside in a Student Residence Hall or in a facility other than a Student Residence Hall and that daily commuting from my permanent place of residence to the University would make studying impossible or significantly difficult.

.....
(place, date)

.....
(signature of the declarant)

.....
name and surname of the family member submitting the statement

STATEMENT ON INCOME NOT SUBJECT TO PERSONAL INCOME TAX

Statement for Bialystok University of Technology on income not subject to personal income tax in the calendar year preceding the academic year, other than income subject to taxation under the provisions of Articles 27, 30b, 30c, 30e and 30f of the Personal Income Tax Act *)

I hereby declare that in the calendar year I received income not subject to personal income tax *) in the total amount of PLN grosz, from the following sources:

- ☐ from an agricultural holding in the amount of PLN grosz**) (area of agricultural land in conversion hectares: ha)
- ☐ sickness benefits from the Agricultural Social Insurance Fund (KRUS) in the amount of PLN grosz
- ☐ maintenance payments / advance on maintenance payments / monetary benefits paid in the event of ineffective enforcement of maintenance payments***) in the amount of PLN grosz
- ☐ income earned abroad in the amount of PLN grosz ****) (net – less income tax paid abroad: income tax in the amount of, compulsory social insurance contributions in the amount of PLN, and compulsory health insurance contributions in the amount of PLN)
- ☐ doctoral scholarship in the amount of PLN grosz
- ☐ unemployment benefits financed from the European Union or the Labour Fund in the amount of PLN grosz
- ☐ sums received under Article 27f(8)–(10) of the Personal Income Tax Act*) (i.e. the refund of the unused child tax credit paid by the Tax Office) in the amount of PLN grosz, amount paid by the Tax Office in the year:
- ☐ parental benefit in the amount of PLN grosz
- ☐ revenue exempt from personal income tax under Article 21(1)(148) of the Act of 26 July 1991 on Personal Income Tax (revenue from remuneration exempt from tax for persons under 26 years of age), reduced by social insurance contributions and health insurance contributions in the amount of PLN grosz

☐ other: in the
amount of PLN grosz

☐ other: in the
amount of PLN grosz

I hereby declare that I am aware of the criminal liability for making a false statement.

.....

place, date,

.....

signature of the family member submitting the statement

*) Act of 26 July 1991 on Personal Income Tax

**) the average number of conversion hectares from the calendar year preceding the academic year multiplied by the amount of monthly income per 1 conversion hectare (announced by the President of the Central Statistical Office) multiplied by the number of months

***) delete as appropriate

****) the income must be converted from foreign currency into Polish zloty on the basis of the average exchange rate of foreign currencies announced by the President of the National Bank of Poland as at the last working day of the calendar year from which the family members' income constitutes the basis for determining entitlement to the benefit

INSTRUCTIONS

Income not subject to personal income tax (Article 3(1)(c) of the Act of 28 November 2003 on Family Benefits, taking into account Article 88 of the Act of 20 July 2018 – Law on Higher Education and Science) includes:

- 1) pensions specified in the provisions on benefits for war invalids and military invalids and their families,
- 2) pensions paid to persons repressed and their families, granted under the provisions on benefits for war invalids and military invalids and their families,
- 3) cash benefit, compensatory allowance and energy allowance specified in the provisions on cash benefits and entitlements for substitute military service soldiers compulsorily employed in coal mines, quarries, uranium ore plants and construction battalions,
- 4) combatant's allowance, energy allowance and compensatory allowance specified in the provisions on combatants and certain persons who are victims of war repression and the post-war period,
- 5) cash benefit specified in the provisions on cash benefits for persons deported to forced labour and placed in labour camps by the Third Reich of Germany or the Union of Soviet Socialist Republics,

- 6) energy allowance, pensions and annuities received by persons who lost their sight as a result of warfare in 1939–1945 or the explosion of unexploded ordnance and remnants of that war,
- 7) invalidity pensions due to war invalidity, benefits received by war victims and their families, accident pensions of persons whose invalidity arose from forced labour in the Third Reich of Germany in 1939–1945, received from abroad,
- 8) sickness benefits specified in the provisions on social insurance for farmers and in the provisions on the social insurance system,
- 9) non-repayable foreign aid received from governments of foreign states, international organisations or international financial institutions, originating from non-repayable aid granted under unilateral declarations or agreements concluded with those states, organisations or institutions by the Council of Ministers, the competent minister or government agencies, including in cases where the transfer of such funds is made through an entity authorised to distribute non-repayable foreign aid to the entities to which such aid is intended,
- 10) remuneration from employment or scholarships for natural persons residing in the territory of the Republic of Poland, temporarily staying abroad – up to the amount corresponding to the equivalent of per diem allowances for business trips abroad for employees employed in state or local government budgetary units, as established on the basis of the Labour Code of 26 June 1974 (Journal of Laws of 2025, items 277 and 807),
- 11) cash benefits paid to police officers, soldiers, customs officers and employees of military units and police units deployed abroad for the purpose of participating in armed conflict or strengthening the forces of the state or allied states, peace missions, preventing acts of terrorism or their consequences, as well as cash benefits paid to soldiers, police officers, customs officers and employees acting as observers in peacekeeping missions of international organisations and multinational forces,
- 12) cash benefits from service relationship received during candidate service by officers of the Police, State Fire Service, Border Guard, Government Protection Bureau and Prison Service, calculated for the period in which these persons received income,
- 13) income of members of agricultural production cooperatives from membership in such cooperatives, less social insurance contributions,
- 14) maintenance payments for children,
- 15) doctoral scholarships awarded under Article 209(1) and (7) of the Act of 20 July 2018 – Law on Higher Education and Science, sports scholarships awarded under the Act of 25 June 2010 on sport (Journal of Laws of 2026, items 95 and 615) and other scholarships of a social nature awarded to pupils or students,
- 16) amounts of per diem allowances not subject to personal income tax, received by persons performing activities related to the fulfilment of social and civic duties,

- 17) cash income received from the rental of guest rooms in residential buildings located in rural areas within an agricultural holding to persons on holiday and from the provision of meals to those persons,
- 18) supplements for secret teaching specified in the Teachers' Charter Act of 26 January 1982 (Journal of Laws of 2026, item 515),
- 19) income from economic activity conducted on the basis of a permit in a special economic zone as defined in the provisions on special economic zones,
- 20) cash equivalents for coal allowances specified in the provisions on the commercialisation, restructuring and privatisation of the state-owned enterprise 'Polish State Railways',
- 21) cash equivalents for the right to free coal specified in the provisions on restructuring hard coal mining in the years 2003–2006,
- 22) benefits specified in the provisions on the exercise of the mandate of a deputy and senator,
- 23) income from an agricultural holding,
- 24) income earned outside the Republic of Poland, reduced accordingly by the income tax and compulsory social and health insurance contributions paid abroad,
- 25) pensions specified in the provisions on support for rural development from funds from the Guarantee Section of the European Agricultural Guidance and Guarantee Fund and in the provisions on support for rural development with the participation of funds from the European Agricultural Fund for Rural Development,
- 26) advance on maintenance payments specified in the provisions on proceedings against maintenance debtors and on advance on maintenance payments,
- 27) cash benefits paid in the event of ineffective enforcement of maintenance payments,
- 28) amounts received under Article 27f(8)–(10) of the Act of 26 July 1991 on Personal Income Tax,
- 29) cash benefit specified in the Act of 20 March 2015 on anti-communist opposition activists and persons repressed for political reasons (Journal of Laws of 2026, item 1053),
- 30) parental benefit,
- 31) maternity allowance referred to in the provisions on social insurance for farmers,
- 32) scholarships for unemployed persons financed from the European Union or the Labour Fund, regardless of the entity that pays them,
- 33) revenue exempt from personal income tax under Article 21(1)(148) of the Act of 26 July 1991 on Personal Income Tax, reduced by social insurance contributions and health insurance contributions,
- 34) revenue exempt from personal income tax under Article 21(1)(152)(a), (b) and (d), Article 21(1)(153)(a), (b) and (d) and Article 21(1)(154) of the Personal Income Tax Act of 26 July 1991 in respect of income from service relationship, employment relationship, outwork relationship, cooperative employment relationship, contracts of mandate referred to in Article 13(8) of the Personal Income Tax Act, maternity

allowance referred to in the Act of 25 June 1999 on cash benefits from social insurance in case of sickness and maternity, reduced by social insurance contributions and health insurance contributions,

35) revenue exempt from personal income tax under Article 21(1)(152)(c), Article 21(1)(153)(c) and Article 21(1)(154) of the Personal Income Tax Act of 26 July 1991 from non-agricultural economic activity taxed under the rules set out in Articles 27 and 30c of that Act, reduced by social insurance contributions and health insurance contributions,

36) revenue from non-agricultural economic activity taxed in the form of a lump sum on recorded revenues referred to in Article 21(1)(152)(c), (153)(c) and (154) of the Act of 26 July 1991 on Personal Income Tax, on the basis of a statement concerning each family member.

Appendix No. 4 to the Rules and Regulations of Benefits for Students of Białystok
University of Technology

.....
(name and surname of the student)

.....
(student ID/register number)

.....
study programme and year of study

Applicant's declaration of financial independence

Having been advised of my criminal liability for the offence defined in Article 286(1) of the Penal Code of 6 June 1997 (consolidated text: Journal of Laws of 2025, item 383, as amended) – ‘Whoever, with the intent of gaining a material benefit, causes another person to make an unfavourable disposal of their own or another’s property by misleading them or by taking advantage of their mistake or inability to properly understand the undertaken action, shall be subject to a penalty of imprisonment from 6 months to 8 years.’ – as well as of the disciplinary liability defined in Title VII, Chapters 2 and 3 of the Act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws of 2024, item 1571, as amended), hereinafter referred to as "the Act", I hereby declare that:

I do not share a household with any of my parents, legal or de facto guardians, and I meet one of the conditions specified in Article 88(2)(1)–(5)* of the Act, namely:

- ☐ I have reached the age of 26,
- ☐ I am married,
- ☐ I support children referred to in Article 88(1)(1)(d) of the Act – minor children, children in education up to the age of 26, and if the age of 26 falls in the final year of study, until graduation, as well as children with disabilities regardless of age,
- ☐ I reached the age of majority while in foster care,
- ☐ I have a regular source of income (please specify)
and my average monthly income in the previous tax year amounted to PLN and in the current year, in the months preceding the month of submitting this statement, amounted to PLN, which means that it is equal to or greater than 40% of the minimum wage set as of 1 January of the year preceding the academic year for which the social scholarship is awarded, pursuant to the Act of 10 October 2002 on Minimum Wage.

Białystok, date

.....
(legible signature of the student)

Appendix No. 5 to the Rules and Regulations of Benefits for Students of Bialystok
University of Technology

.

.....
(name and surname of the family member)

**STATEMENT ON THE AMOUNT OF HEALTH INSURANCE CONTRIBUTIONS IN THE
CALENDAR YEAR PRECEDING THE BENEFIT PERIOD**

I hereby declare that in the calendar year the amount of the health insurance
contribution was PLN grosz.

I hereby declare that I am aware of the criminal liability for making a false statement.

.....
(place, date)

.....
(signature of the family member submitting the statement)

Appendix No. 6 to the Rules and Regulations of Benefits for Students of Bialystok
University of Technology

.....
(name and surname of the family member)

.....
(place, date)

STATEMENT

Having been advised of my criminal liability for making a false statement under Article 233(1) of the Penal Code – ‘Whoever, giving testimony intended to serve as evidence in judicial proceedings or in other proceedings conducted under a statute, gives false testimony or conceals the truth, shall be subject to a penalty of imprisonment from 6 months to 8 years’ – I hereby declare that:

.....

.....

.....

.....

.....

.....

.....

.....

.....

I am aware of criminal liability for making a false statement.

.....
(legible signature of the person making the statement)

Appendix No. 7 to the Rules and Regulations of Benefits for Students of Bialystok
University of Technology

....., date
(place and date)

.....
(name and surname)

.....
(faculty and study programme)

.....
(year, cycle and mode of study)

student ID/register number.....

telephone number.....

***Rector of Bialystok University of Technology/
Scholarship Appeals Committee ****

REQUEST FOR RECONSIDERATION/APPEAL*

.....
.....
.....
.....
.....
.....
.....
.....
.....

Yours faithfully

.....
(legible signature of the applicant)

**delete as appropriate in accordance with the instructions in the decision*

Appendix No. 8 to the Rules and Regulations of Benefits for Students of Bialystok
University of Technology

....., date
(place and date)

.....
(name and surname of the student)

.....
(student ID/register number)

.....
(study programme and year of study)

STATEMENT

I hereby declare that I have not attached a certificate from the social welfare centre because neither I nor any members of my family receive social assistance benefits, and my family's source of financial support is:

.....
.....
.....
.....
.....
.....

I attach the following documents confirming the sources of income of myself and my family:

1.
2.
3.
4.

.....
(legible signature of the applicant)

Social assistance benefits include, among others: permanent benefit, periodic benefit or benefit for becoming independent, as well as non-financial benefits such as residence and services in a social welfare home.

Social assistance benefits do not include family benefits, care allowance or the child-raising benefit (800+)

Appendix No. 9 to the Rules and Regulations of Benefits for Students of Bialystok
University of Technology

....., date

(place and date)

.....
(name and surname of the student)

.....
(student ID/register number)

.....
(study programme and year of study)

STATEMENT

Having been advised of criminal liability for the offence specified in Article 286(1) of the Penal Code – **“Whoever, with the intention of obtaining a financial benefit, causes another person to dispose of their own or another person’s property to their detriment by misleading that person or exploiting an error or inability to properly understand the action undertaken shall be liable to imprisonment for a term of between six months and eight years”** – and of disciplinary liability under Article 307(1) of the Act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws of 2024, item 1571, as amended), I hereby declare that the information contained in the application is true and that I have familiarised myself with:

1. the provisions of Article 93(3) of the Act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws of 2024, item 1571, as amended), and declare that:

- I do not hold a professional title of magister (Master), magister inżynier (Master of Engineering) or an equivalent title;
- I do not hold a professional title of licencjat (Bachelor), inżynier (Bachelor of Engineering) or an equivalent title (applies to first-cycle students);

2. the provisions of Article 93(4)–(6) and (8) of the Act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws of 2024, item 1571, as amended), and declare that the semester of study I have currently commenced, in which I am submitting this application, is my semester of study, including semesters of first-cycle studies and semesters of second-cycle studies, taking into account all semesters of my studies to date (every semester commenced during which the student held student status is counted; studies at other higher education institutions, including foreign institutions, must also be taken into account).

Names of higher education institutions and periods of study on other study programmes (complete if applicable: name of institution, dates from to):

.....
.....

3. the Rules and Regulations of Benefits for Students of Bialystok University of Technology.

.....
(legible signature of the applicant)

Appendix No. 10 to the Rules and Regulations of Benefits for Students of Bialystok
University of Technology

....., date
(place and date)

.....
(name and surname of the student)

.....
(student ID/register number)

.....
(study programme and year of study)

**STATEMENT ON THE OBLIGATION TO INFORM THE UNIVERSITY
OF CHANGES IN RESIDENCE STATUS**

I hereby declare that:

1. I meet the conditions specified in Article 324 of the Act entitling me to apply for student benefits.
2. In the case of Ukrainian citizens:
 - ☐ I am staying in the territory of the Republic of Poland in connection with the hostilities in Ukraine
 - ☐ I have been granted temporary protection / I hold a PESEL UKR number
 - ☐ I hold a residence permit
3. I undertake to inform the University without delay (no later than within seven days) of any change to my residence status or the conditions under which I pursue my studies that may affect my entitlement to benefits.
4. I declare that the above information is true and that I am aware of the liability for making false statements.

.....
(legible signature of the applicant)