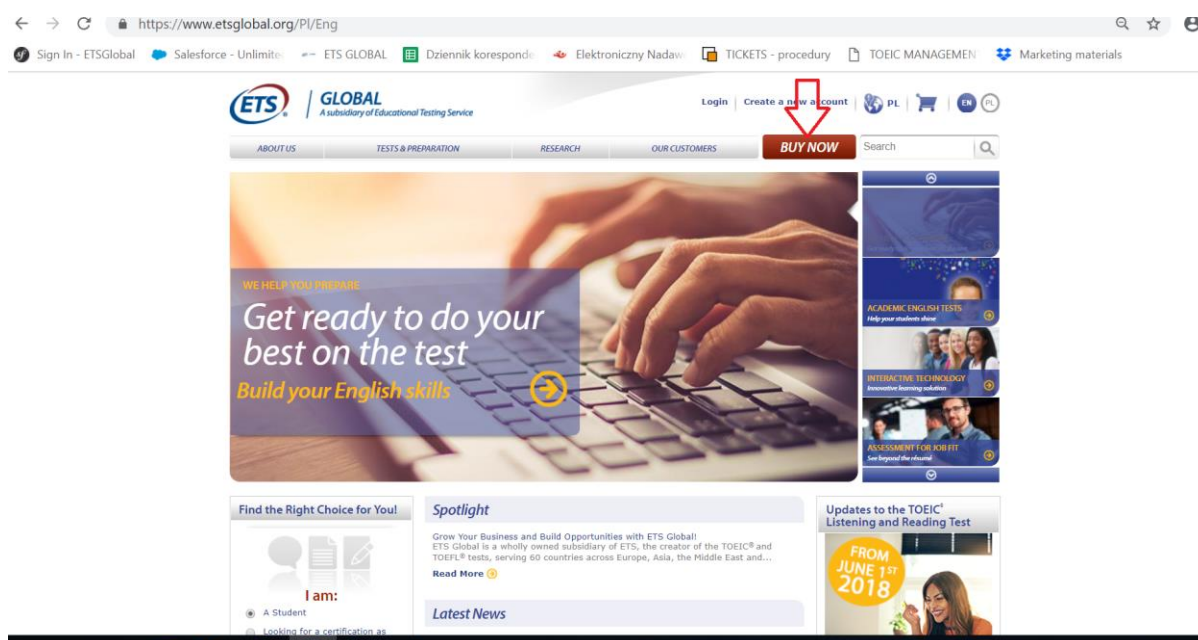


Candidate's guide

How to register for TOEIC Test using Promo Code?

1. Go on our website www.etsglobal.org and click on the **"BUY NOW"** button



2. Click on the **"Register for a test"** button and select:

- A. Test type
- B. Location
- C. date (not mandatory)

www.etsglobal.org

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And click on the “Search” button



The screenshot shows the ETS Global Store homepage. At the top, there is a navigation bar with links: ABOUT US, TESTS & PREPARATION, RESEARCH, OUR CUSTOMERS, and a prominent BUY NOW button. A search bar is located to the right of these links. Below the navigation bar, the main content area features a large banner with the text 'WELCOME TO THE ETS GLOBAL STORE' and an image of two students studying. Below the banner, there are two main buttons: 'Book a test' (highlighted with a red arrow) and 'Prepare for a test'. To the right of the 'Book a test' button, there is a section titled 'Updates to the TOEIC® Listening and Reading Test' with a yellow circular graphic indicating 'FROM JUNE 1ST 2018'. Below this, there is a section for 'Test takers with disabilities – IMPORTANT' with a link to 'contact our disability contact person'. At the bottom, there is a link to 'Download the TOEIC, TOEIC Bridge, TFI Tests Guide for Test Takers'.

A.

BOOK A TEST

Use the search engine to select the session nearest you.

Which TOEIC® test to choose? ⓘ

What?

Select your test * TOEIC® Listening and Reading Test - Public Progn ▼

Select a test type to view a short description of this test.

The TOEIC® Listening and Reading test in Public Programme:
This programme is particularly recommended for students/future graduates, job seekers and as part of the CPF. [Learn more about the "Compte Personnel de Formation".](#)

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B.

Where ?

Select the location where you wish to take the test:

Country * **Poland** [Change the country](#)

City

C.

When ?

Between

And

Only sessions with available seats are displayed.

(*) Required fields

3. You will see all session dates for selected locations. Please choose the date you are interested in and click **"Register"** button.

4. Fill in your personal details, choose a product "certificate" and a student discount if applicable.

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Tel: +48 22 890 00 17
E-mail: contact-pl@etsglobal.org

* the only product which you can select while using Promo Code is Certificate!

And click on “Save Details” button.

Provide candidate details

Candidate details

First name *

Last name *

Email *

* required fields

Photo ID of the test taker

No file chosen

This picture will be displayed on the official score report:

- format: .jpeg or .png (8MB max)
- [same requirements as passport photographs](#)

In case of non compliance, the picture will be retaken on the day of the test.

Product and services for this candidate

☐ Express Scoring	66.00 PLN		
☒ Certificate	13.00 PLN	Quantity	1
☐ Duplicate of Score Report	66.00 PLN	Quantity	1
☐ Duplicate of Score Report & Certificate	96.00 PLN	Quantity	1

Discount

☒ None

☐ Student Discount -30.01 PLN

☐ Unemployment Discount -30.01 PLN

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5. Check if all details provided by you are correct and click the “**Save details**” button again.

BOOK A TEST**Session information****Test :** TOEIC® Listening and Reading Test - Public Programme (with photo)**Session date :** 2018/12/12**Session start time :** 10:00**Candidate arrival time :** 09:30**EXPECTED EXIT TIME :** 12:45**Test location:**

ETS Global Warsaw Office

ul. Barska 28/30
02-315 Warszawa
Poland

<https://www.etsglobal.org>

Wheelchair accessible

**Session # :** 213416**Price : 400.00 PLN (with taxes)****Candidates**

List of session candidates

Number of candidates: 1

Last name	First name	Email address	Options	Actions
Ohny	John	john.ohny@gmail.com	Certificate (1)	Delete

[Add candidate](#)**Total amount of basket: 413.00 PLN (with taxes)**[Back](#)[Save details](#)

6. You will be redirected to page with summary of your order. Please click on “**Continue**” button.

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a test

BOOK A TEST

You will be able to enter your promo code or voucher code before the confirmation page.

Client Purchase Lines

Article	Unit price	Quantity	Amount
TOEIC® Listening and Reading Test - Public Programme (with photo)	325.20 PLN	1	325.20 PLN
Certificate	10.57 PLN	1	10.57 PLN

Total Amount: 335.77 PLN (without tax)

Taxes

Rate	Taxable amount	Amount
23.00 %	335.77 PLN	77.23 PLN

Total Amount: 413.00 PLN (with taxes)



[Continue](#)

[Back to homepage](#)

[Empty my basket](#)

7. Now you will be asked to log in into your ETS Global account or to create an account if you don't have it.

To proceed with your order, please login or create your account

LOGIN

Your email address

Password

[Login](#)

[Forgotten password ?](#)

NEW CUSTOMER

[Create a new account? Click here.](#)

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While you created an account/ logged in, you will be asked to provide Shipping Address, Billing Address and your phone number.

Click the button **"Next"**

8. Please enter your promo code in the space showed below and click the **"Ok"** button.

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Welcome John | Log out

ABOUT US TESTS & PREPARATION RESEARCH OUR CUSTOMERS MY ACCOUNT BUY NOW Search

Homepage > Create Account

CREATE ACCOUNT

Enter your promo/voucher code: **OK**

Billing address

Mr. John OHNY
Johnowa
04-788 Warsaw
Poland
Tel: +48503454454

Shipping Address

Mr. John OHNY
Johnowa
04-788 Warsaw
Poland
Tel: +48503454454

Client Purchase Lines

Article	Unit price	Quantity	Amount
TOEIC® Listening and Reading Test - Public Programme (with photo)	325.20 PLN	1	325.20 PLN
Certificate	10.57 PLN	1	10.57 PLN

Total Amount: 335.77 PLN (without tax)

Taxes

Rate	Taxable amount	Amount
23.00 %	335.77 PLN	77.23 PLN

Total Amount: 413.00 PLN (with taxes)

☐ I agree to the [General conditions](#). Please check the box to continue. *

[Download quote](#) [Proceed to payment](#)

[Back](#)

If the promo code will be applied you will see the following message:

Discount has been applied successfully.

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E-mail: contact-pl@etsglobal.org

9. Please check the box "I agree to the General Conditions" to continue and click on the "Proceed to payment" button.

Client Purchase Lines

Article	Unit price	Quantity	Amount
TOEIC® Listening and Reading Test - Public Programme (with photo)	325.20 PLN	1	
Certificate	10.57 PLN	1	
- P [redacted] ZNIŻKA ABSOLWENT			
PRACOWNIK			
Certificate	0.00 PLN	1	

Total Amount: [redacted] PLN (without tax)

Taxes

Rate	Taxable amount	Amount
23.00 %	191.86 PLN	44.13 PLN

!!

Total Amount: [redacted] PLN (with taxes)

☐ I agree to the [General conditions](#). Please check the box to continue. *

[Back](#) [Download quote](#) [Proceed to payment](#)

Now you will be redirected to the payment process. After payment process will be successfully done you will receive an automatic e-mail with confirmation of registration and all details regarding session you registered in.

Good luck!**ETS Global Team**www.etsglobal.orgEducational Testing Service (ETS) Global BV Sp. z o.o., oddział w Polsce
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