

SIGNPOST LANGUAGE

Introducing the topic

The subject/topic/purpose of my presentation is ...

I'm going to talk about ...

What I'm going to talk about today is ...

In today's presentation, I'd like to talk to you about/show you/demonstrate ...

My presentation is concerned with ...

Outlining the content of the presentation

I'm going to divide this presentation into [four] parts.

In today's presentation I'm going to cover [three] points.

There are a number of points I'd like to make.

Basically, I have three things to say.

Firstly, I'll talk about ...

Secondly, I'll go on to discuss ...

Next, I'll explain how ...

After that, I'll deal with ...

And finally, I'll demonstrate how ...

Introducing the first point

So let's start, shall we?

So, let's start with ...

I'd like to begin by saying / describing / explaining ...

To begin with, ...

To start with, ...

First of all, I'll ...

Finishing a section and moving to the next one

That's all I have to say about...

So that concludes the part about ...

We've looked at ...

So much for ...

Now that we've discussed [previous point], I'd like to move on to/talk about ...

This leads me to ...

The next issue/topic/area I'd like to focus on is ...

Now we'll move on to ...

I'd like now to discuss ...

Turning to ...

Paraphrasing and clarifying

Simply put ...

So what I'm saying is ...

In other words...

To put it another way ...

To put it more simply ...

Let me rephrase that to make it quite clear.

Giving examples

A good example of this is ...

As an illustration, ...

To give you an example, ...

To illustrate this point ...

Explaining graphs, images or data

This graph/image/video/data demonstrates ...

I'd like to illustrate this by showing you ...

As you can see in this picture, ...

This diagram shows ...

If you look at this diagram, you can see ...

Number one refers to ...
What is interesting in this slide is ...
I'd like to draw your attention to ...

Summarising and concluding the presentation

Well, that brings us to the end of the final section. Now, I'd like to summarise by ...
That concludes my presentation. Now, if I can just summarise the main points ...
To summarise ...
To conclude ...
In conclusion ...
Right, let's sum up, shall we?
Let's summarise briefly what we've looked at.
If I can just sum up the main points.
Finally, let me remind you of some of the issues we've covered.
So, I think I've covered the main points.
That brings me to the end of my talk.

Inviting questions

Are there any questions?
Would you like to ask any questions?
Please feel free to ask questions.
Does anyone have any questions or comments?
If anyone has any questions, I'd be happy to answer them.
If you would like me to elaborate on any point, please ask.