

Regulations for admission, organisation, participation and terms and conditions of financing another form of education at Białystok University of Technology - Summer School (2025)

Chapter I. General information

§ 1

1. The Regulations specify the conditions of participation, admission process, organisation and terms of financing of the participation in the Summer School organised by the Białystok University of Technology.
2. Participation in the Summer School is subject to a fee.
3. Participants whose participation in the Summer School is funded by Polish National Agency for Academic Exchange are subject to the regulations of the relevant programs: PROM - <https://pb.edu.pl/iros/projekty-nawa/prom-2024> and Support for European Universities - <https://pb.edu.pl/iros/projekty-nawa/wsparcie-universytow-europejskich>.
4. Detailed information on the schedule of the Summer School will be published and updated on the website <https://pb.edu.pl/iss> prior to the commencement of the course.

Chapter II. Admission process for participants in the Summer School

§ 2

1. Admissions of candidates to participate in the Summer School will start on February 2025 and it lasts until 31 March 2025.
2. Information about the Summer School and the Application Form will be posted on the website <https://pb.edu.pl/iss>
3. Candidates must complete the Application Form electronically, which will be available at: <https://pb.edu.pl/iss/offer-2025/apply-now>
4. The duration of participation in the Summer School depends on the selected program and ranges from 5 to 10 days. Candidates must declare the length of participation when completing the application form.
5. After receiving the qualification notification via email, candidates are required to complete and submit the Summer School Participant Form (Appendix No. 1 to the Regulations) to the organizer.
6. After the Participant Form is accepted by the organizer, candidates are required to pay the fee for participation in the chosen course by 15 April 2025, to the bank account of the Białystok University of Technology: 40 1240 1154 1978 0010 1668 9197, held with BANK PEKAO S.A, SWIFT number PKOPPLPW, and to include in the transfer details information allowing for the identification of candidates (name and surname) and the name of the chosen course.
7. Transaction fees and other costs charged by banks are covered by the sender of the transfer. After payment has been made, candidates send confirmation of payment to the following e-mail address: iss@pb.edu.pl
8. Invoices for paid fees are generated upon request of participants within 3 months counted from the date of receipt of the payment crediting the bank account of the Białystok University of Technology.
9. Lack of payment of the fee by the established time limit will result in candidates being removed from the list of participants.

Chapter III. Rights and obligations of the participants of the Summer School

1. At the end of the Summer School participants will receive a certificate confirming their participation, which will include information about the number of ECTS points awarded according to the chosen course.
2. The participant is responsible for independently ensuring their safety and health, including the responsible management of long-term health conditions.
3. Participants are obliged to behave in a manner that does not endanger their own health and life or that of other participants.
4. Any damages incurred during the Summer School, including property damage, will be financially charged to the individuals responsible for causing them.

Chapter IV. Rules for Withdrawal from the Summer School

§ 4

1. In the event of the cancellation of participation in the Summer School, participants shall be obliged to submit a written statement of the reasons for the cancellation.
2. Cancellation by participants during their participation in the Summer School shall not give rise to a refund of the payment by the organiser.
3. In the event of withdrawal from the Summer School within 14 calendar days before its commencement, participants will bear the financial consequences. The organizer has the right to deduct all costs incurred in connection with preparing their participation, which may amount to up to 30% of the paid amount.

Chapter V. Final provisions

§ 5

1. The organiser will conduct an additional intake immediately after the main admission process until the number of places is exhausted.
2. The organiser reserves the right to organise the entire Summer School in a remote format if organisation in stationary form is not possible for pandemic reasons.
3. Any doubts arising from the application of these Rules and Regulations and matters not regulated by them shall be resolved individually by the Head of the Summer School. In exceptional justified situations, the Head of the Summer School may issue instructions and organisational guidelines to be followed by the participants.
4. These Regulations shall enter into force on the date of commencement of recruitment..

Attachments:

No. 1 - Summer School Participant Form


Wydział Projektów Międzynarodowych
Erasmus+ i NAWA

mgr inż.
Agata Dziekońska

VICE-RECTOR
for International Cooperation

Assoc. Prof. Dorota Anna Kraus: mgr, DSc, PhD, Eng.
BIAŁYSTOK UNIVERSITY OF TECHNOLOGY

Summer School Participant Form

I declare participation in the Summer School:

NAME OF THE COURSE:	
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Personal details:

NAMES: as spelled in your identity document	
SURNAME: as spelled in your identity document	
UNIVERSITY: as spelled in English	
DATE OF BIRTH:	
COUNTRY OF ORIGIN: as spelled in English	
GENDER:	

Contact details:

CONTACT NUMBER:	
E-MAIL ADDRESS:	

Please invoice me for my participation in the summer school: YES/ NO

Name of the organization funding participation in the summer school*	
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.....
PLACE, DATE

.....
LEGIBLE SIGNATURE

* -- please delete if not applicable

Attachment No. 1 to the Regulations for admission, organisation, participation and terms and conditions of financing another form of education at Białystok University of Technology - Summer School (2025)

I declare that I have read and understood Regulations for admission, organisation, participation and terms and conditions of financing another form of education at Białystok University of Technology - Summer School (2025) available at <https://pb.edu.pl/iss> and I undertake to abide by its provisions.

.....
PLACE, DATE

.....
LEGIBLE SIGNATURE

- 1) The administrator of your personal data is the Białystok University of Technology, 45A Wiejska St, 15-351 Białystok (hereinafter referred to as the University), tel: 85 746 90 00, www.bip.pb.edu.pl, e-mail: rektorat@pb.edu.pl.
- 2) The Administrator, in accordance with Article 37(1)(a) of the RODO, has appointed a Data Protection Officer with whom you can contact by e-mail at: iod@pb.edu.pl.
- 3) Your personal data will be processed for the purpose of participation, organization and settlement of the Summer School - on the basis of Article 6(1)(b) and (c) of the RODO
- 4) The recipients of your personal data will be the administrator's IT service providers, and persons or entities authorised by law.
- 5) Your personal data will be stored for the periods necessary to achieve the aforementioned purposes and for the period resulting from the legal provisions on archiving.
- 6) You have the right of access to the content of your data and, subject to the provisions of the law, you have the right to:
 - a. rectification of your data;
 - b. erasure of the data;
 - c. restriction of data processing;
 - d. data portability;
 - e. to object to the processing of your personal data.
- 7) You have the right to lodge a complaint to the supervisory authority - the President of the Office for the Protection of Personal Data, if you consider that the processing of your personal data violates the generally applicable regulations in this regard.
- 8) The provision of personal data is a contractual condition and is necessary in order to take part in the admission process of the Summer School. The consequence of failing to provide data will be that you will not be able to participate in the admissions.
- 9) The University does not process the personal data provided in a manner based on automated processing, including profiling.