

## AGREEMENT No. ....

Concluded between:

Białystok University of Technology, address: ul. Wiejska 45A, 15-351 Białystok hereinafter referred to as the "University" or "Beneficiary", represented by Ms: Dr Dorota Anna Krawczyk, Prof. PB, Vice-Rector for International Cooperation, being the Beneficiary within the meaning of the agreement for the implementation and financing of the project *Biometrics and Artificial Intelligence: Security and Modern Challenges* under the SPINAKEP programme – *Intensive international education programmes – 2024 call* (hereinafter referred to as the Programme), concluded with the National Agency for Academic Exchange, hereinafter referred to as the "Agreement with the University"

and

Ms/Mr: [*name and surname, address- of the student/doctoral student*]:

.....

hereinafter referred to as the "Project Participant" or "Participant".

The Parties have agreed on the following terms and conditions of the agreement:

### § 1 - SUBJECT MATTER OF THE AGREEMENT

1. The subject of the agreement is the Participant's participation in an intensive international education programme (IMPK) "Biometrics and Artificial Intelligence: Security and Modern Challenges", hereinafter referred to as the "Project", on 6–19 July 2026, implemented as part of the SPINAKEP programme – Intensive International Education Programmes – 2024 call for applications, hereinafter referred to as the "Activity".
2. Support is granted to the Participant who has been qualified to participate in the Activity in accordance with the Regulations on the organisation, recruitment, participation and payment of scholarships under the Project.
3. The Project Participant declares and confirms that they have read the Programme documentation (including the Regulations *on the organisation, recruitment, participation and payment of scholarships under the Project*) and the obligations imposed on them in the Agreement with the University and the documents referred to therein, and accepts them.
4. The University shall provide the Project Participant with the financial resources specified in §3.
5. The Project Participant accepts the funding and undertakes to carry out the Activity referred to in paragraph 1.
6. The Project Participant declares that they have read and accept the terms and conditions of this agreement. Any amendments to this agreement must be made in writing under pain of nullity.

## § 2 – DURATION OF THE AGREEMENT

1. The agreement shall enter into force on the date of its conclusion, i.e. after it has been signed by the last party.
2. The Action shall commence on ..... and end on ..... (*including two days for travel*).

## §3 – CO-FINANCING OF THE ACTION

The co-financing of the costs related to the Activity shall amount to:

- 1) A lump sum for travel costs in the amount of PLN.....
- 2) A lump sum for living and accommodation expenses in the amount of (daily rate of PLN ..... \* number of days) , in words: .....
- 3) Scholarship in the amount of:..... (daily rate.....PLN \* number of days), in words:.....

## § 4 – PAYMENTS TO THE PROJECT PARTICIPANT

1. Within 3 days of this agreement coming into force, a payment of PLN ..... will be made to the Project Participant.
2. Payments will be made in cash as a bank transfer.

## § 5 – OBLIGATIONS OF THE PARTICIPANT AND THE UNIVERSITY

1. The Project Participant is obliged to:
  - a) registering in the NAWA ICT system and completing the electronic participant form (application) using the link provided by the Beneficiary;
  - b) immediately informing the Project Service Office of any changes to the personal data contained in the participation documents, correcting them in the above-mentioned system and sending the updated application to the Project Office each time, no later than within 3 days of the date of their occurrence;
  - c) completing the full IMPK programme and participating in all forms of support provided;
  - d) participate in tests/exams to check the competences acquired during the classes carried out as part of the Project;
  - e) signing the attendance sheets by hand;
  - f) participating in the full evaluation process. The evaluation process is tailored individually and carried out by a specialist in monitoring and evaluating learning outcomes;



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- g) having an insurance policy covering the costs of medical treatment, medical interventions, transport to hospital, the costs of returning to their country and accident insurance during travel and stay in Poland and abroad;
  - h) taking care of one's own safety and health, including long-term or periodic treatment, allergies, etc.;
  - i) behaving in a manner that does not endanger their own health and life or that of other Project Participants;
  - j) bearing financial responsibility for any and all damage caused during participation in the Project;
  - k) to comply with these rules and regulations and the rules of social coexistence;
  - l) promote the SPINAKER Programme and the benefits gained from participation in the Project.
2. The University undertakes to ensure that the Participant is able to participate in the Activity.
  3. The University reserves the right to change the dates and place of support.
  4. The University undertakes to provide teaching materials as part of the support.
  5. The University undertakes to issue the Participant with a Certificate of Completion of the IMPK, provided that the Participant fulfils the obligations described in § 5(1) of this agreement.
  6. The University has the right to terminate this agreement with immediate effect in the event of:
    - a) the Participant fails to fulfil the obligations specified in § 5(1) of this agreement.
    - b) the Project funding is suspended.
  7. In the case referred to in section 6(a), the Participant shall be obliged to return the scholarship awarded. An exception to the requirement to return the scholarship shall be if the National Agency for Academic Exchange (NAWA) recognises that the situation giving rise to the termination of the agreement with immediate effect was caused by force majeure preventing the Participant from fulfilling their obligations.

#### § 6 – PERSONAL DATA

1. The project participant is required to submit an application (an electronic project participant form submitted via the NAWA ICT system, after logging into the user account) for the collection of personal data of project participants under the conditions specified in the guidelines for monitoring the material progress of programme implementation for 2021-2027 ([https://www.funduszeuropejskie.gov.pl/media/111528/Wytyczne\\_monitorowanie\\_pdf.pdf](https://www.funduszeuropejskie.gov.pl/media/111528/Wytyczne_monitorowanie_pdf.pdf)). Before the Project Participant receives support, they are required to provide their personal data (by completing the application in the NAWA ICT system) and submit statements confirming that they meet the eligibility criteria for the Project. Failure to submit the above application by the Project Participant constitutes grounds for not paying funds to the Project Participant and for the University to withdraw from this agreement.
2. After submitting the form (application) in the system, the Participant shall forward the PDF form (application) generated by the system, thus confirming the effectiveness of registration in the NAWA system.

#### § 7 – APPLICABLE LAW AND JURISDICTION

The award and payment of funding under the Programme shall be made on the basis of the provisions of this agreement, taking into account the provisions of the Project Funding Agreement. Any disputes arising



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in connection with this agreement shall be settled in accordance with Polish law, and any legal proceedings shall be conducted before Polish common courts.

#### § 8 – FINAL PROVISIONS

1. The court competent to settle any disputes arising from this agreement shall be the court competent for the University.
2. This agreement has been drawn up in two identical copies, one for each party.

Appendices:

- 1) Information on the processing of personal data
- 2) Permission to record and disseminate the image

*Project Participant*

*On behalf of the University*

.....

Dorota Anna Krawczyk, PhD, Eng., Prof. PB  
Vice-Rector for International Cooperation

*First name*

*First name, surname and position*

*Signature*

*Signature .....*

*Place and date: Białystok,*

*Place and date: Białystok,*

*University stamp*

## *Appendix 1 to the Agreement*

Information from the Controller regarding data processing – pursuant to Article 13(1) and (2) of Regulation (EU) 2016/679 of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter referred to as the GDPR)

1. The controller of your personal data is Białystok University of Technology, ul. Wiejska 45A, 15-351 Białystok (hereinafter referred to as the University), tel.: 85 746 90 00, [www.pb.edu.pl](http://www.pb.edu.pl), e-mail: [rektorat@pb.edu.pl](mailto:rektorat@pb.edu.pl);
2. The administrator, in accordance with Article 37(1)(a) of the GDPR, has appointed a Data Protection Officer, whom you can contact in matters related to the processing of personal data by e-mail at: [iod@pb.edu.pl](mailto:iod@pb.edu.pl).
3. Your personal data will be processed for the purpose of:
  - a. participating in a project implemented by Białystok University of Technology entitled: Biometrics and Artificial Intelligence: Security and Modern Challenges,
  - b. concluding and performing a contract in connection with the implementation of the project – pursuant to Article 6(1)(b) of the GDPR,
  - c. fulfilling the legal obligations incumbent on the controller in connection with the implementation of the project – pursuant to the provisions of law regulating these issues – Article 6(1)(c) of the GDPR.
4. The recipients of your personal data may be NAWA, NCBiR, the Minister responsible for Regional Development, the controller's internet service providers, postal and courier service providers, the controller's legal staff and other entities authorised under the provisions of law.
5. Your personal data will be stored for the periods necessary to achieve the above-mentioned purposes and for the period resulting from the provisions of law on archiving.
6. You have the right to access your data and, subject to the provisions of law, you have the right to:
  - a. rectify your data,
  - b. delete your data,
  - c. restrict the processing of your data,
  - d. transfer your data,
  - e. object to the processing of personal data
7. You have the right to lodge a complaint with the supervisory authority – the President of the Personal Data Protection Office – if you believe that the processing of personal data violates generally applicable regulations in this area.
8. Providing data is voluntary, but necessary in order to participate in the project. Failure to provide data will result in the inability to conclude and perform a contract in connection with the implementation of the project.
9. Personal data will not be used for automated decision-making or profiling referred to in Article 22.



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*Appendix 2 to the Agreement*

.....  
(name and surname)

**PERMISSION  
FOR RECORDING AND DISTRIBUTION OF IMAGE**

Pursuant to Article 81(1) of the Act of 4 February 1994 on copyright and related rights (i.e. Journal of Laws of 2025, item 24

, as amended), I hereby grant permission for the free recording and distribution of my image, recorded by any technique on any media (including photographs and film documentation, etc.) in connection with the implementation of the project "Biometrics and Artificial Intelligence: Security and Modern Challenges" by Białystok University of Technology with its registered office at ul. Wiejska 45a, 15-351 Białystok for promotional and informational purposes.

1. This consent is free of charge and is not limited in terms of quantity, time or territory.
2. My image may be used for various types of electronic processing, cropping and composition, as well as combined with images of other people, it may be supplemented with accompanying commentary, while film recordings featuring it may be cut, edited, modified, added to other materials created for informational and promotional purposes of Białystok University of Technology in connection with the implementation of the project.
3. This consent covers all forms of publication, in particular publication in reports, statements, online publications, including on the websites of Białystok University of Technology: pb.edu.pl and its subdomains, at exhibitions and in electronic publications, as well as on other websites administered by Białystok University of Technology, social media and in information and promotional materials.
4. The transfer of this consent and all rights related to it to a third party or entity does not require my prior consent and is free of charge.

I consent to the processing of my image for informational and promotional purposes.  
At the same time, I declare that I have read the Administrator's information obligation regarding the processing of my personal data (on the reverse side).

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(date, signature of the person making the declaration)

### Information on the processing of image as personal data

1. The controller of your personal data is Białystok University of Technology, ul. Wiejska 45A, 15-351 Białystok, [www.pb.edu.pl](http://www.pb.edu.pl) (hereinafter referred to as the University), tel.: 85 746 90 00, [www.bip.pb.edu.pl](http://www.bip.pb.edu.pl), e-mail: [rektorat@pb.edu.pl](mailto:rektorat@pb.edu.pl).
2. The controller, in accordance with Article 37(1)(a) of the GDPR, has appointed a Data Protection Officer, whom you may contact in matters related to the processing of personal data by e-mail at: [iod@pb.edu.pl](mailto:iod@pb.edu.pl).
3. Your image will be processed for the purpose of documenting your participation in the project Biometrics and Artificial Intelligence: Security and Modern Challenges on the basis of Article 6(1)(e) of the GDPR<sup>1</sup> and on the basis of Article 6(1)(a) of the GDPR for information and promotional purposes in the context of publishing individual images of project participants.
4. We may share the image for the specified purpose with the following recipients: users of the administrator's websites and social media platforms on which the administrator has accounts, the administrator's IT service providers, the National Agency for Academic Exchange, and other persons acting on behalf of the Agency.
5. The image will be stored for the period necessary to achieve the above-mentioned purpose.
6. You have the right to access your data and, subject to the provisions of law, you have the right to:
  - 1) withdraw your consent, provided that the withdrawal of consent does not affect the lawfulness of the processing carried out on the basis of the consent given prior to its withdrawal,
  - 2) rectification of data,
  - 3) deletion of data,
  - 4) restriction of data processing,
  - 5) object to the processing of personal data.
7. Providing data is voluntary and you are not obliged to provide it.
8. If you believe that the processing of your image as personal data violates generally applicable regulations in this regard, you have the right to lodge a complaint with the President of the Personal Data Protection Office.
9. Your personal data will not be used for automated decision-making or profiling as referred to in Article 22 of the Regulation.

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<sup>1</sup> Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (OJ EU L 2016.119.1)