



Fundusze Europejskie
dla Rozwoju Społecznego



Rzeczpospolita
Polska

Dofinansowane przez
Unię Europejską



Agreement No ...

between:

Białystok University of Technology, address: 45A Wiejska Street, 15-351 Białystok, hereinafter referred to as the 'University', represented by: Assoc. Prof. Dorota Anna Krawczyk, DSc, PhD, Eng., Vice-Rector for International Cooperation, being the Beneficiary in the Agreement for the implementation and financing of the project under the *Support for European Universities Programme – recruitment 2025* (hereinafter referred to as the Programme), concluded with the Polish National Agency for Academic Exchange, hereinafter referred to as the 'Agreement with the University'.

and

Mrs./Mr.: [name and surname, PESEL number - if available, passport number if applicable, and address of the student/doctoral student or academic staff member]:.....

hereinafter referred to as the "Project Participant"

The parties have agreed to the following terms of the Agreement

PROVISIONS OF THE AGREEMENT:

§1 – SUBJECT-MATTER OF THE AGREEMENT

1. The Parties mutually decided to implement mobility under the Programme in compliance with the provisions of the Agreement with the University. The program is financed by European funds from the European Fund for Social Development 2021-2027 (FERS).
2. The Project Participant declares and confirms that they have read the Programme documentation (along with *Regulations for organization, recruitment, participation and payment of scholarships and other forms of financial support under the NAWA Programme – regarding the “Together Towards Excellence – Białystok University of Technology in the Activities of the Across-BUT Across Alliance” project*) and the obligations that have been imposed on them under the Agreement with the University and the documents referenced therein and accepts them.
3. The University will provide the Project Participant with a grant for the realization of the mobility, consisting in (.....*please provide a brief description of the action along with the dates - dates of realization of the action at the location, excluding travel days- in which the action will be realized and the place of realization*), hereinafter referred to as the Action.
4. The Project Participant shall accept co-financing and undertake to implement the Action referred to in paragraph 3.
5. The Project Participant declares that they have read and accept the terms of this Agreement. Any amendments to this Agreement must be made in writing under the penalty of becoming null and void.

§2 – DURATION OF THE AGREEMENT



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1. The Agreement shall enter into force on the date of its conclusion, i.e. after signing by last of the parties.
2. The Action will commence on and last until *(including two days for travel)*.

§3 – CO-FINANCING FOR THE ACTION

1. Co-financing of the costs associated with the Action shall be:
 - a) Flat rate for travel expenses in the amount of..... PLN, in words:.....
 - b) Flat rate for living and accommodation costs in the amount of..... (daily rate.....PLN * number of days), in words:.....
 - c) Scholarship in the amount of:..... (daily ratePLN * number of days), in words:.....
 - d)(currency other than PLN), in words:..... and it is an amount intended for: conference fee, training fee, course fee, workshop fee.
2. The Project Participant undertakes complete a survey evaluating the results of the project within 4 weeks from the end of participation in the project.
3. The Project Participant is obliged to provide, depending on the nature of the Action, a suitable certificate proving the proper implementation of the Action.

§4 – PAYMENTS TO THE PROJECT PARTICIPANT

1. Within 60 days following this Agreement's entry into force payment amounting to PLN shall be transferred to the ProjectParticipant.
2. Payments shall be made:
 - a) in the form of a cash payment order ☐
 - b) to the bank account of the Project Participant as detailed below ☒:

Name of the bank: [...]

Exact name of the account holder: [...]

Full account number [...]

§5 – PERSONAL DATA

1. The Project Participant is obliged to submit an application (an electronic Project Participant form submitted via the NAWA ICT system, after logging in to the user account) for the purpose of collecting personal data

of project participants under the conditions specified in the Guidelines for monitoring material progress in the implementation of programmes for 2021-2027 (https://www.funduszeuropejskie.gov.pl/media/111528/Wytyczne_monitorowanie_pdf.pdf). Before

receiving support, the Project Participant is obliged to provide their personal data (by filling in an application in the Nawa ICT system) and to submit statements confirming that they meet the eligibility criteria for the „Together Towards Excellence – Białystok University of Technology in the Activities of the Across-BUT Across Alliance” project. Failure to submit the aforementioned application by the Project Participant shall constitute the basis for not paying of funds to the Project Participant and for the University to withdraw from this agreement.

2. After submitting the form (application) in the system, the Project Participant sends the pdf of the form (application) generated from the system, thus confirming the effectiveness of the registration in the NAWA system.

§ 6 – COPYRIGHT

1. The Project Participant undertakes to make all works, including publications and speeches at conferences created as part of the implementation of the Project, available under a Creative Commons open license (Target license - CC Attribution CC BY 4.0. (<https://creativecommons.org/licenses/by/4.0/>)). The Project Participant undertakes to label the works referred to in paragraph 1 with the logos of European Funds, Poland, EU and Nawa, which are available for download at <https://pb.edu.pl/iros/projekty-nawa/wsparcie-universytetow-europejskich/dokumenty/>.
2. Works created by the Project Participant will be submitted to NAWA and made available on the NAWA website.
3. In the case of derivative works for which the economic copyrights have not expired, and the authors and heirs do not agree to the release of the license right, the Project Participant shall make them available on the terms set out in the Act of 4 February 1994 on Copyright and Related Rights.
4. After the Activity is completed, the Participant undertakes to submit a Statement regarding the results of the Project constituting Annex 1 to the Agreement.

§ 7 – APPLICABLE LAW AND JURISDICTION

Granting and payment of co-financing under the Programme shall be made in observance of the provisions of this Agreement, while considering the provisions of the Agreement with the University. Any disputed matters relating to this Agreement shall be settled in accordance with Polish legislation.

§ 8 – FINAL CONDITIONS

1. The court with jurisdiction to resolve any disputes arising from this Agreement will be the court competent for the University.
2. This Agreement has been drawn up in two identical copies, one for each party.



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Appendices:

- 1) Statement on Project Outcomes
- 2) Information regarding the processing of your personal data

Project Participant

For the University

.....
PhD, , Eng.

Assoc. Prof. Dorota Anna Krawczyk, DSc,
Vice-Rector for International Cooperation

Name and surname

Name, surname and function

Signature.....

Signature.....

Place and date: Białystok,

Place and date: Białystok,

Stamp of the University



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*Attachment No. 1 to the Beneficiary's Agreement with the Project Participant -
Statement on Project Outcomes*

Statement on Project Outcomes

I, the undersigned,

.....
(name, surname)

Within the framework of the project "Together Towards Excellence – Białystok University of Technology in the Activities of the Across-BUT Across Alliance"

- a) *I have not created works*
b) *I have created works*

.....
.....
...
(description, name, designation)

within the meaning of the Act of 4 February 1994 on Copyright and Related Rights (i.e. Journal of Laws 2022, item 2509 , as amended),

- which are made available within the framework of a Creative Commons-type open licence (Target Licence - CC Attribution BY 4.0. (<https://creativecommons.org/licenses/by/4.0/>))
- and have been labeled with the logos of European Funds, Poland, EU and NAWA.

.....

Project Participant



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Attachment No. 2 to the Beneficiary's Agreement with the Project Participant

Information regarding the processing of personal data

Administrator's information on processing of personal data - pursuant to art. 13 (1) and (2) of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (GDPR)

- 1. The administrator of your personal data is Białystok University of Technology, 45A Wiejska, 15-351 Białystok (hereinafter referred to as the University), tel.: 85 746 90 00, www.pb.edu.pl, e-mail: rektorat@pb.edu.pl;*
- 2. Pursuant to Art. 37 (1) (a) the Administrator has appointed the Data Protection Inspector with whom, in matters relating to the processing of personal data, you may contact by email at: iod@pb.edu.pl.*
- 3. Your personal data will be processed for the following purposes:*
 - a. taking part in the project implemented by the Białystok University of Technology entitled: Together Towards Excellence – Białystok University of Technology in the Activities of the Across-BUT Across Alliance*
 - b. conclusion and implementation of the agreement in connection with the implementation of the project – pursuant to art. 6 (1) (b) of the GDPR,*
 - c. fulfillment of legal obligations incumbent on the administrator in connection with the implementation of the project – on the basis of legal provisions regulating these issues - art. 6 (1)(c) GDPR.*
- 4. The recipients of your personal data may be NAWA, National Centre for Research and Development, Minister responsible for Regional Development, the Administrator's Internet service providers, postal and courier service providers, the Administrator's legal service and other entities authorised under the provisions of law.*
- 5. Your personal data will be stored for the periods necessary to achieve the aforementioned purposes and for the period resulting from the legal provisions on archiving.*
- 6. You have the right to access your data, and, within the regulations of the law, to:*
 - a. rectify your data,*
 - b. erase your data,*
 - c. restrict the data processing,*
 - d. transfer your data,*
 - e. object to the processing of your data*
- 7. You have the right to lodge a complaint with the supervisory authority – the President of the Office for Personal Data Protection, if you consider that processing of your personal data violates the data protection legislation.*
- 8. Providing data is voluntary, but necessary in order to participate in the project. Failure to provide data will result in the inability to conclude and implement the agreement in connection with the implementation of the project.*
- 9. Your personal data will not be processed in a way that involves automated decision-making or profiling as provided for in Art. 22.*