

**Specific Regulations for Recruitment for Study Visits to the USA 2025  
regarding the activities of the Faculty of Civil Engineering and Environmental Sciences of Białystok  
University of Technology**

**Programme:** PROM - Short-term academic exchange - recruitment 2024

**Project:** PROM – Short-term academic exchange

**Project Number:** BPI/PRO/2024/1/00021

**§ 1**

**General information**

The implementation of the activities of the PROM project at the Faculty of Civil Engineering and Environmental Sciences of Białystok University of Technology (FoCEES BUT) will take place in accordance with the 'Regulations for organization, recruitment, participation and payment of scholarships and other forms of financial support under the PROM project' at Białystok University of Technology and with the 'Faculty Regulations for Recruitment to the Project regarding the activities of the Faculty of Civil Engineering and Environmental Sciences of Białystok University of Technology'.

**§ 2**

**The scope and subject of support**

1. The action concerns study visits to the USA in 2025.
2. Support under the action includes participation in a study visit of 14 students and 4 members of academic staff with a minimum doctoral degree from FoCEES BUT
3. The scope and subject of support concern the financing of costs related to participation in a study visit lasting 6 days for students and the costs of 2 travel days, of an international character (total 8 days) and for academic staff 13 days and 2 travel days, of an international character (total 15 days).
4. The Project Participant receives financial support in accordance with § 7 of the 'Regulations for organization, recruitment and payment of scholarships and other forms of support under the PROM project'.

**§ 3**

**Characteristics of the target group**

Participants of the action can be:

- a) students of FoCEES BUT, as a priority: landscape architecture, environmental engineering, in case of lack of interest the offer will be directed to students of other programmes;
- b) academic teachers of FoCEES BUT with at least a PhD in engineering, as a priority: landscape architecture, environmental engineering, and programmes related to the implementation of the sustainable development strategy of Białystok University of Technology;

**§ 4**

**Criteria for qualifying participants for the Project**

1. Condition for taking part in the recruitment procedure is to fill in the electronic APPLICATION FORM of the CANDIDATE FOR the PROJECT 'PROM – short-term academic exchange' available on the website of the FoCEES BUT.
2. Criteria for qualifying students going on a study visit:
  - The visit planned for May 2025 – 4 students of landscape architecture at FoCEES BUT:

- a) Average grades from the last two semesters;
  - b) Declaration of knowledge of English at the level of min. B1;
  - c) Confirmed previous cooperation with the host university
  - d) Other activities, e.g. activities in a scientific association, scientific publications, prizes in scientific competitions, in particular in the field of the subject matter concerning the visit.
    - The visit planned for August 2025 – 10 students of environmental engineering and landscape architecture at FoCEES BUT:
      - a) Average grades from the last two semesters;
      - b) Declaration of knowledge of English at the level of min. B1;
      - c) Confirmed planned cooperation with the host university
      - d) Other activities, e.g. activities in a scientific association, scientific publications, prizes in scientific competitions, in particular in the field of the subject matter concerning the visit.
3. Criteria for qualifying academic teachers going on a study visit:
- a) Scientific achievements, in particular in the field of the subject matter concerning the visit
  - b) Confirmed cooperation with the host university
  - c) confirmed activity related to the implementation of the sustainable development strategy of Białystok University of Technology;
4. The submitted application forms will be evaluated by the Faculty Recruitment Committee for the PROM project, composed of:
- a) Piotr Rynkowski PhD, Eng – chairperson, coordinator of the programme for outgoing and incoming staff mobilities at FoCEES BUT
  - b) Edyta Pawluczuk, DSc, PhD, Eng. – member, vice-dean for student affairs of the FoCEES BUT
  - c) ..... – member, representative of the Student Self-Government of Białystok University of Technology

#### Schedule of activities

##### Study visit May 2025

	Announcement of recruitment on the FoCEES BUT and IRO BUT website
03.03.2025 – 07.03.2025	Submission of an electronic application form by the candidate
10.03.2025	Recruitment Committee Meeting
11.03.2025	Announcement of the list of persons qualified to participate in the study visit to the USA (May 2025)
17.03.2025	Announcement of the list of persons admitted to participate in the study visit to the USA (May 2025) and registration of participants on the NAWA platform
5-9.05.2025	Study visit
19-21.05.2025	Reporting
22-28.05.2025	Validation
30.05.2025	Issue of certificates

##### Study visit August 2025

	Announcement of recruitment on the FoCEES BUT and IRO BUT website
17.03.2025 – 20.03.2025	Submission of an electronic application form by the candidate
24.03.2025	Recruitment Committee Meeting
25.03.2025	Announcement of the list of persons qualified to participate in the study visit to the USA (August 2025)

31.03.2025	Announcement of the list of persons admitted to participate in the study visit to the USA (August 2025) and registration of participants on the NAWA platform
08.2025	Study visit
08.09.2025	Reporting
16.09.2025	Validation
23.09.2025	Issue of certificates

Information on possible changes in schedules, resulting from organizational reasons, will be posted on the FoCEES BUT website.

## § 5

### Acquired competences and criteria for assessing the learning outcomes after the end of the support

Students:

Study visit in May 2025 - students of landscape architecture

Student competencies:		
<b>Knowledge</b>	<b>W1</b>	knows the principles, standards and selected issues in the field of designing a sustainable, accessible and safe urban public space of the city in the area of playgrounds.
	<b>W2</b>	Knows the basic types of building materials and species of greenery for use in the space of accessible, therapeutic playgrounds.
	<b>W3</b>	Knows examples of innovative playgrounds from the study visit area
<b>Skills</b>	<b>U1</b>	Is able to apply principles, standards from different countries in the design of sustainable, accessible and safe urban public space of the city in the area of playgrounds.
	<b>U2</b>	Is able to appropriately select building materials and greenery species for use in accessible spaces, therapeutic playgrounds and climate zones
	<b>U3</b>	IS able to present and explain the results of an international project team in a public forum
<b>Social competencies</b>	<b>K1</b>	The ability to work in a team in an international academic environment.
	<b>K2</b>	Develops communication skills and exchange of knowledge with experts.
	<b>K3</b>	Is aware of the importance of innovation in designing accessible and therapeutic playgrounds for the future of the industry on the international labour market.

Learning outcome	Verification criterion
<b>W1, W2, W3</b>	The participant knows the principles, standards and tools, selected issues in the field of designing a sustainable, accessible, safe urban public space of the city, with particular emphasis on accessible and therapeutic playgrounds.
<b>U1, U2, U3</b>	The participant is able to properly select and use the methods and tools, properly select the data and technical conditions for the design in relation to the weather conditions, properly propose solutions dedicated to the design of a sustainable, accessible, safe space of therapeutic playgrounds
<b>K1, K2, K3</b>	The participant is able to work in an international team, communicate effectively and understand the importance of innovation in the design of sustainable, accessible, safe and therapeutic playgrounds for the development of the industry

Study visit August 2025 - students of environmental engineering and landscape architecture

Student competencies:		
<b>Knowledge</b>	<b>W1</b>	Know the basic principles of sustainable development and their impact on environmental engineering and importance in construction.
	<b>W2</b>	Knows the basic types of installations in the field of environmental engineering and their properties.
	<b>W3</b>	Knows basic examples of the application of modern installation solutions in the scientific centre visited
<b>Skills</b>	<b>U1</b>	Is able to indicate the basic material solutions in the field of environmental engineering corresponding to the problem issue.
	<b>U2</b>	Is able to indicate the basic methods of modifying problematic design solutions in the field of environmental engineering
	<b>U3</b>	Is able to recognise the environmental engineering installation technologies used in buildings and identify the main benefits of their use.
<b>Social competencies</b>	<b>K1</b>	Has the ability to work in a team in an international academic environment.
	<b>K2</b>	Demonstrates development of communication skills and exchange of knowledge with experts.
	<b>K3</b>	Is aware of the importance of innovation and sustainable construction for the future of the industry.

Learning outcome	Verification criterion
<b>W1, W2, W3</b>	The participant knows the principles of sustainable development in the field of environmental engineering, basic methods of application and the impact of innovation on the built environment
<b>U1, U2, U3</b>	The participant is able to appropriately propose an environmental engineering design solution, using basic measurement tools is able to assess its suitability and effectiveness in terms of sustainability principles
<b>K1, K2, K3</b>	The participant is able to work in an international team, communicate effectively and understands the importance of innovation in construction

Study visit, August 2025 - academic teachers

Competences of the academic teacher:		
<b>Knowledge</b>	<b>W1</b>	Has advanced knowledge of sustainability models and their implementation in the operation of higher education institutions.
	<b>W2</b>	Has advanced knowledge of the applicability of technical solutions based on renewable energy sources and the circular economy and blue-green infrastructure for the operation of higher education institutions
	<b>W3</b>	Is aware of the impact of innovative technologies on the sustainability and ecology of higher education institution operation
<b>Skills</b>	<b>U1</b>	Is able to plan and conduct research, implement innovative solutions from the field of university sustainability in engineering projects and prepare guidelines for the university.
	<b>U2</b>	Is able to use advanced research methods to assess the effectiveness of the application of solutions for the sustainable development of the university
	<b>U3</b>	Is able to use measurement tools used in research on sustainable development of higher education institutions
<b>Social competencies</b>	<b>K1</b>	Has the ability to work in a team in an international academic environment.
	<b>K2</b>	Develops communication skills and exchange of knowledge with experts in an international academic environment.

	<b>K3</b>	Is aware of the importance of innovation and sustainable development for the future of universities
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Learning outcome	Verification criterion
<b>W1, W2, W3</b>	The participant knows the principles of sustainable development and methods of their implementation in the operation of the university
<b>U1, U2, U3</b>	The participant is able to assess the current state and propose solutions for sustainable development in the operation of a higher education institution
<b>K1, K2, K3</b>	The participant is able to work in an international team, communicate effectively and understand the importance of innovation in the process of sustainable development of the university

## § 6

### Methods of verifying the learning outcomes

1. After the visit to the host university, the Project Participant will prepare a report summarizing the results achieved, contacts made and other outcomes achieved.
2. Verification of learning outcomes of all participants will be carried out by the Faculty Evaluation Expert and will be based on the Competency Growth Charter (CGC), completed before and after the mobility, including the analysis of learning outcomes, in accordance with the relevant tables.

## § 7

### Final provisions

The Regulations shall enter into force on the date of signature and shall be valid for the entire duration of the Project.