

ERASMUS WITHOUT PAPER



# ONLINE LEARNING AGREEMENT

KROK PO KROKU



# CYFRYZACJA ERASMUSA

## NARZĘDZIA ONLINE:

dla studentów:

-Erasmus+App [www.erasmusapp.eu](http://www.erasmusapp.eu)

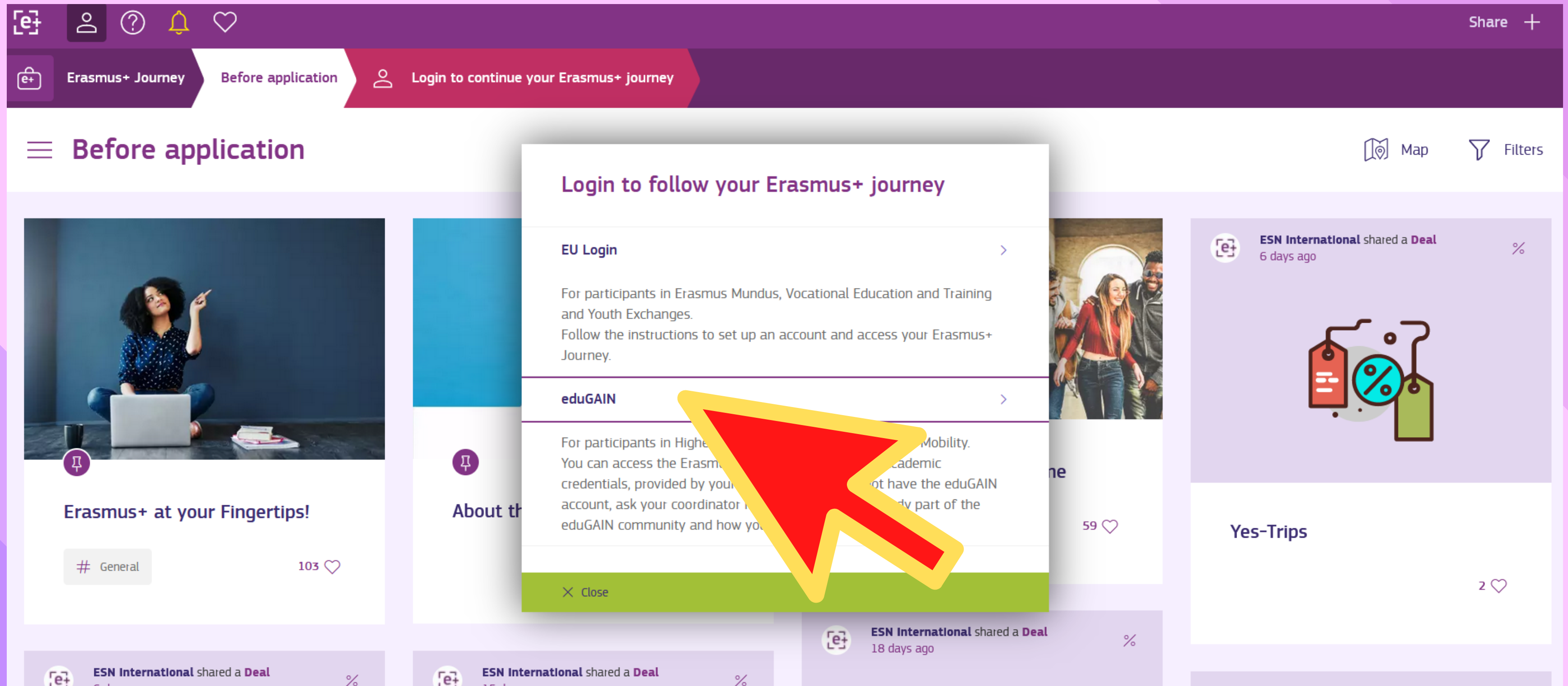
-Online Learning Agreement [www.learning-agreement.eu](http://www.learning-agreement.eu)

dla administracji:

-Erasmus Dashboard [www.erasmus-dashboard.eu](http://www.erasmus-dashboard.eu)



# LOGOWANIE ERASMUS+APP



# LOGOWANIE FEDERACYJNE



Login with

Politechnika Biał

Examples: University of Bologna, name@auth.gr, Unimib

Białystok University of Technology  
pb.edu.pl

or



Login with eIDAS



Login with Google



POLITECHNIKA  
BIAŁOSTOCKA



Centralny Punkt Logowania

Logowanie do MyAcademicID IAM  
Service

Identyfikator

Hasło

> Ustaw nowe hasło

> Potrzebujesz pomocy?

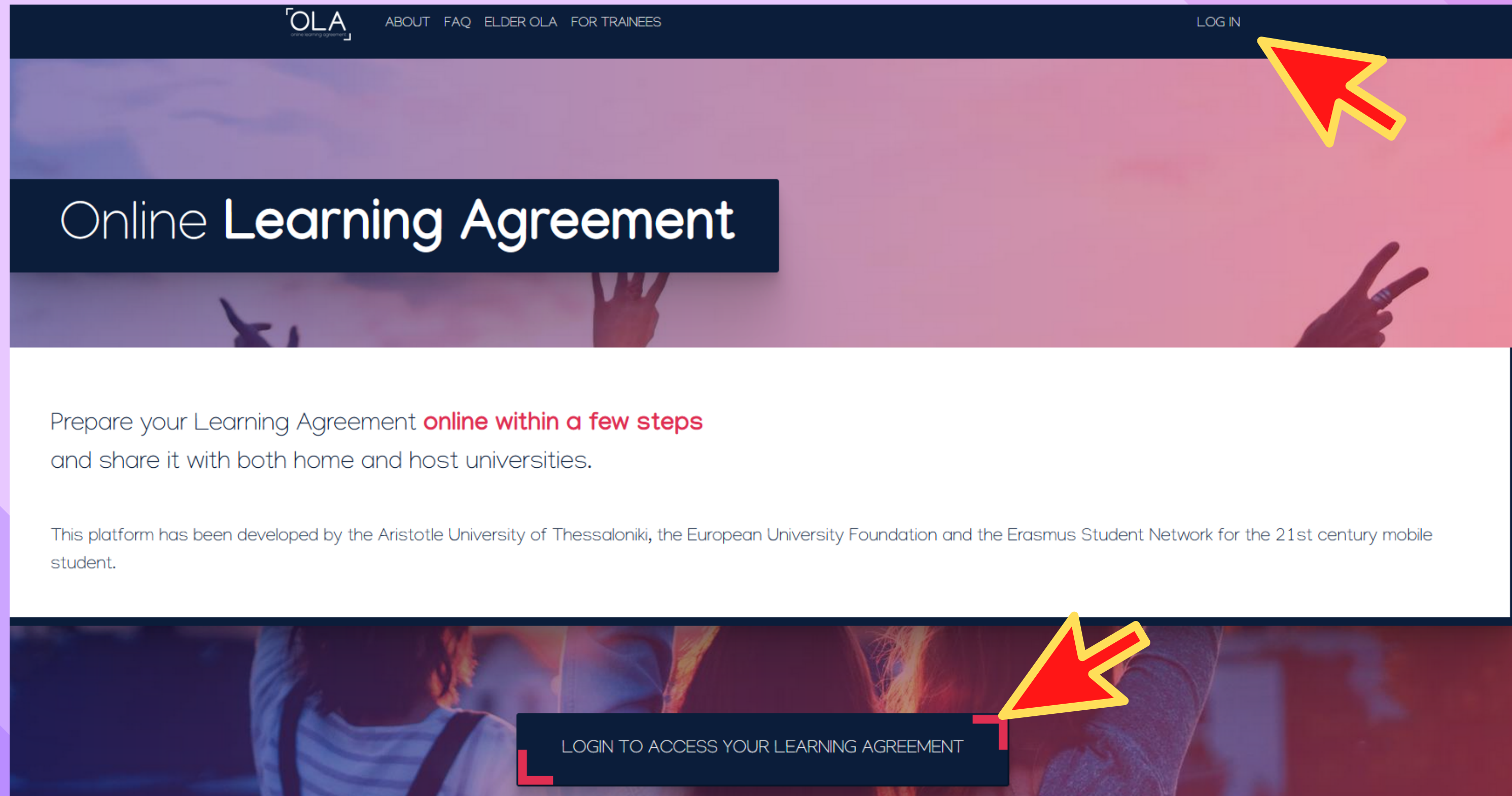
☐ Nie zapamiętaj logowania

☐ Wyświetl przekazywaną  
informację, by była możliwa  
odnowa publikacji danych.

Zaloguj się

**LOGIN - MAIL Z USOS,  
HASŁO TAKIE SAMO  
JAK DO USOS WEB**

# LOGOWANIE OLA



# LOGOWANIE EDUGAIN

## My account

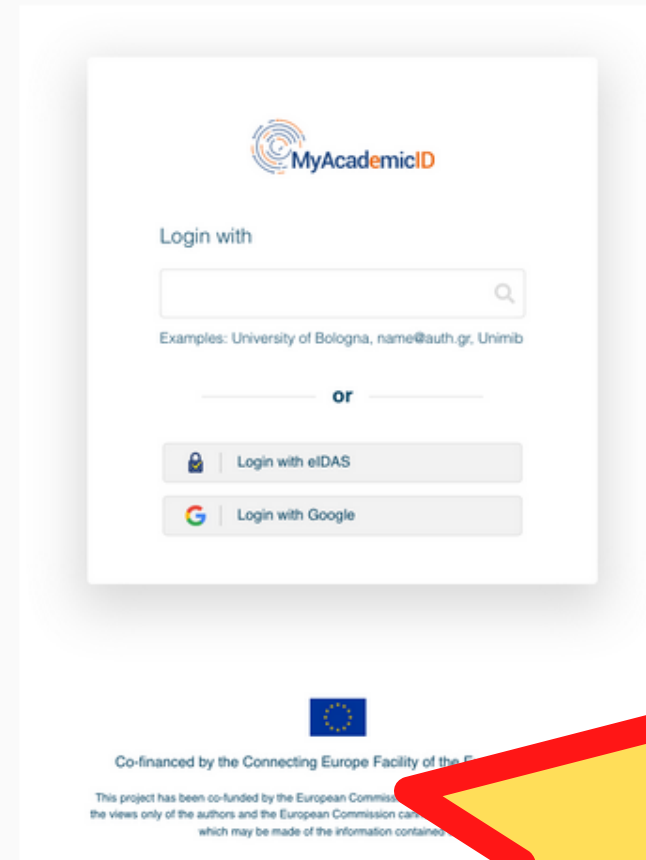
Log in

Your OLA just a click away!

The login options available to access the Online Learning Agreement

- eduGAIN (your academic credentials)
- eIDAS (national ID)
- Google login

All three options will be accessible when clicking "login" which will lead you to the MyAcademicID platform that supports all three of the pathways and after the authentication procedure will bring you back to the Online Learning Agreement platform to access your OLA!



**LOGIN - MAIL Z USOS,  
HASŁO TAKIE SAMO  
JAK DO USOS WEB**



**POLITECHNIKA  
BIAŁOSTOCKA**



## Centralny Punkt Logowania

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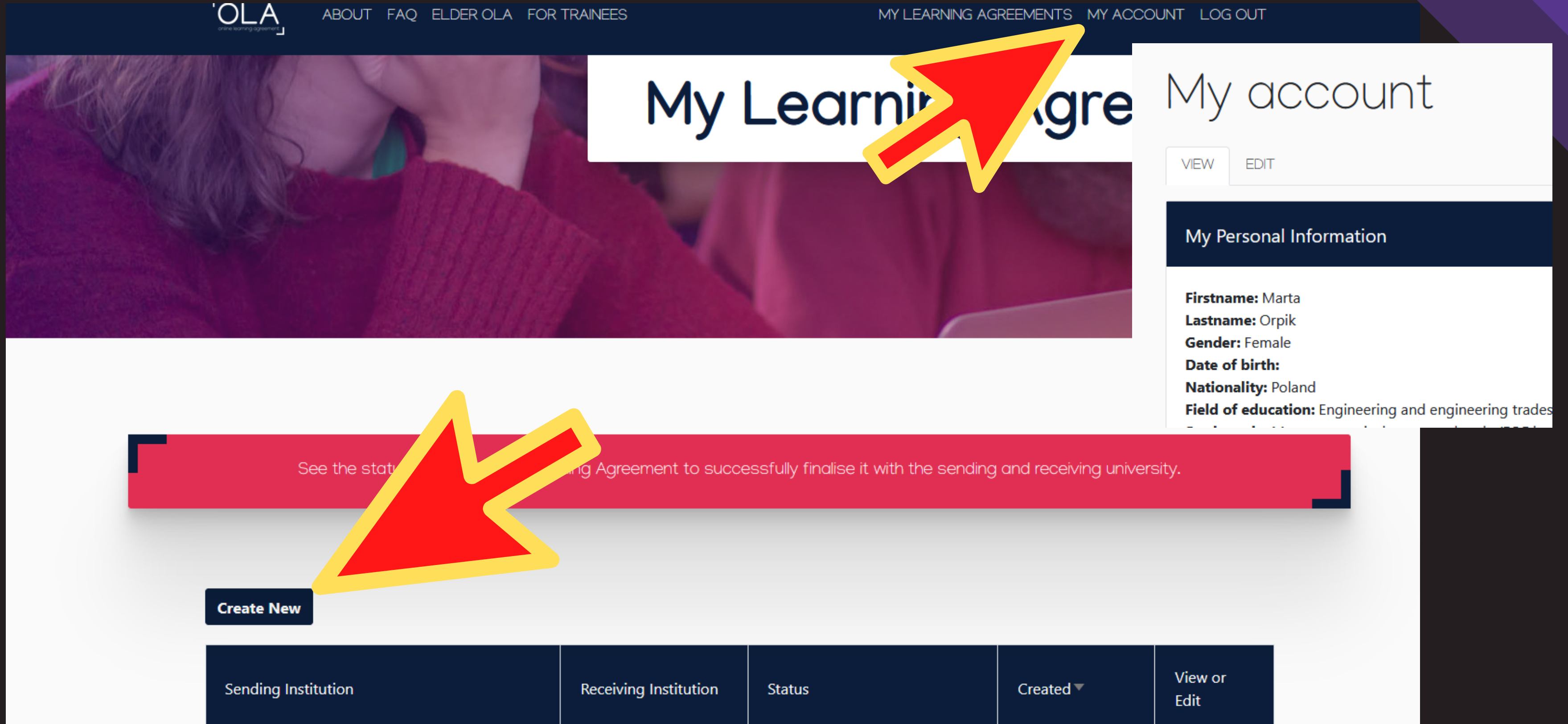
☐ Wyświetl przekazywaną  
informację, by była możliwa  
odmowa publikacji danych.

Zaloguj się

- > Ustaw nowe hasło
- > Potrzebujesz pomocy?



# PRZYGOTOWANIE OLA



OLA  
online learning agreement

ABOUT FAQ ELDER OLA FOR TRAINEES MY LEARNING AGREEMENTS MY ACCOUNT LOG OUT

## My Learning Agreement

### My account

VIEW EDIT

#### My Personal Information

**Firstname:** Marta  
**Lastname:** Orpik  
**Gender:** Female  
**Date of birth:**  
**Nationality:** Poland  
**Field of education:** Engineering and engineering trades

See the status of your Learning Agreement to successfully finalise it with the sending and receiving university.

Create New

Sending Institution	Receiving Institution	Status	Created	View or Edit
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# PRZYGOTOWANIE OLA

Please **select your mobility type**. Choose carefully, if you pick the wrong one you'll have to start over.

## Semester Mobility

Discover a new culture and gain new experiences by going on **traditional academic mobility of between 2 and 12 months** at another higher education institution! Be sure to

## Blended Mobility with Short-term Physical Mobility

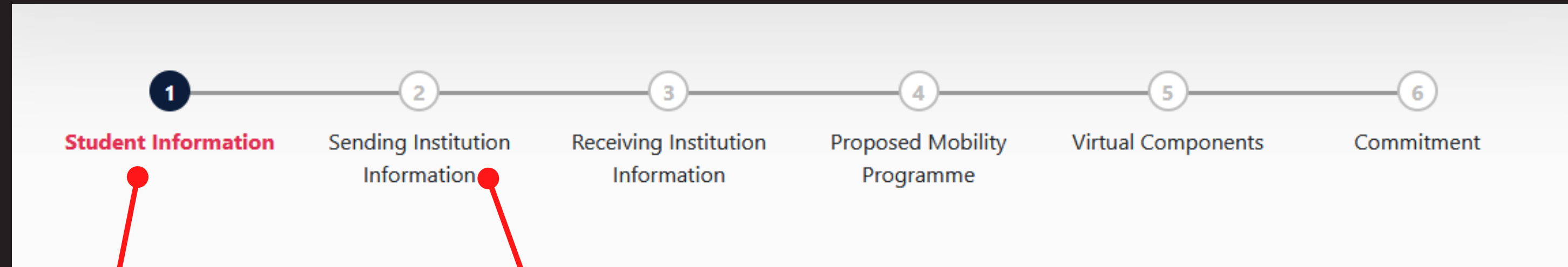
In case regular semester mobility is too long or otherwise inaccessible for you, experience short-term blended mobility! This format foresees between **5 and 30 days of**

## Short-term Doctoral Mobility

Develop your skills and find contacts by going on **short-term doctoral mobility of between 5 and 30 days** at another higher education institution! To enhance the synergies



# STUDENT & SENDING INSTITUTION



## DANE Z 'MY ACCOUNT'

Academic year \*

2021/2022

**Student**

First name(s) \*

Marta

Email \*

m.orpik@pb.edu.pl

Date of birth \*

Gender \*

## POLAND, POLITECHNIKA BIALOSTOCKA; FACULTY OF ...

**Sending Institution**

Country \*

Poland x

Name \*

POLITECHNIKA BIALOSTOCKA x

Faculty/Department \*

Faculty of Mechanical Engineering

Address \*

Białystok

Erasmus Code

PL BIALYSTOK

# OSOBY KONTAKTOWE // WAŻNE

**KOORDYNATOR  
WYDZIAŁOWY**

**PRAWIDŁOWY  
ADRES E-MAIL!**

## Sending Responsible Person

First name(s) \*

Last name(s) \*

Position \*

**FACULTY COORDINATOR**

Email \*

Phone number

Responsible person at the Sending Institution: an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

## Sending Administrative Contact Person

First name(s)

Last name(s)

Position

**ADMINISTRATIVE COORDINATOR**

Email

Phone number

Administrative contact person: person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution.

**KOODYNATOR Z BWM  
(MARTA ORPIK)**

# RECEIVING INSTITUTION



Erasmus+

1

Student Information

2

Sending Institution Information

3

Receiving Institution Information

4

Proposed Mobility Programme

5

Virtual Components

6

Commitment

Receiving Institution

Country \*

Country of the institution

Aruba

Austria

Belgium

Bulgaria

Croatia

Curaçao

Cyprus

Czech Republic

Denmark

Estonia

Proszę wypełnić to pole

Receiving Responsible Person

First name(s) \*

Last name(s) \*

Position \*

Email \*

Phone number

OSOBA  
AKCEPTUJĄCA

WAŻNE!  
PRAWIDŁOWY  
ADRES E-MAIL!

Responsible person at the Receiving Institution: the name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

Receiving Administrative Contact Person

First name(s)

Last name(s)

Position

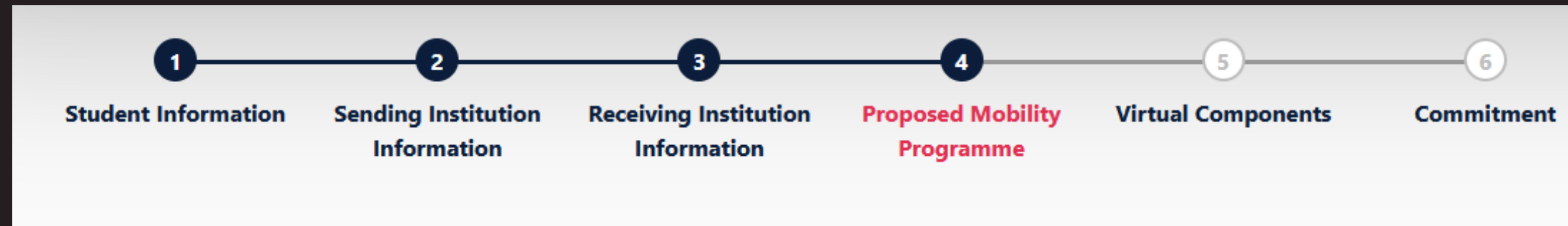
Email

Phone number

KOODYNATOR  
ADMINISTRACYJNY



# PRZEDMIOTY // UCZELNIA ZAGRANICZNA



## Preliminary LA

Planned start of the mobility \*

dd . mm . rrrr

Planned end of the mobility \*

dd . mm . rrrr

### Table A - Study programme at the Receiving institution \*

No Component added yet.

Add Component to Table A

## TABLE A PRZEDMIOTY NA UCZELNI ZAGRANICZNEJ

### Table A - Study programme at the Receiving institution \*

Component to Table A

Component title at the Receiving Institution (as indicated in the course catalogue) \*

Remove

An "educational component" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

Number of ECTS credits (or equivalent) to be awarded by the Receiving Institution upon successful completion \*

Component Code \*

Semester \*

- Select a value -

- Select a value -

First semester (Winter/Autumn)

Second semester (Summer/Spring)

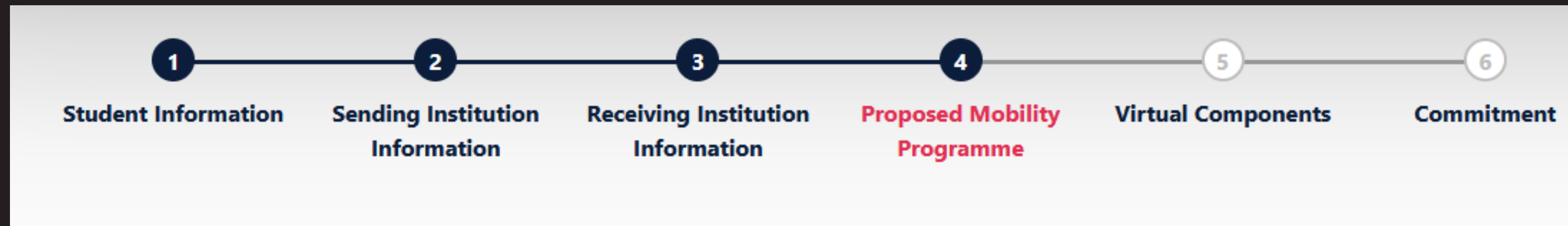
First trimester

Second trimester

Full academic year

Add Component to Table A

# PRZEDMIOTY // PB



## TABLE B PRZEDMIOTY NA PB

Table B - Recognition at the Sending institution \*

Component to Table B

Remove

Component title at the Sending Institution (as indicated in the course catalogue) \*

An "educational component" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

Component Code \*

Number of ECTS credits (or equivalent) to be recognised by the Sending Institution \*

Semester \*

- Select a value -

ECTS credits (or equivalent): in countries where the "ECTS" system is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.

☒ Automatically recognised towards student degree

Automatic recognition comment

Add Component to Table B

The main language of instruction at the Receiving Institution \*

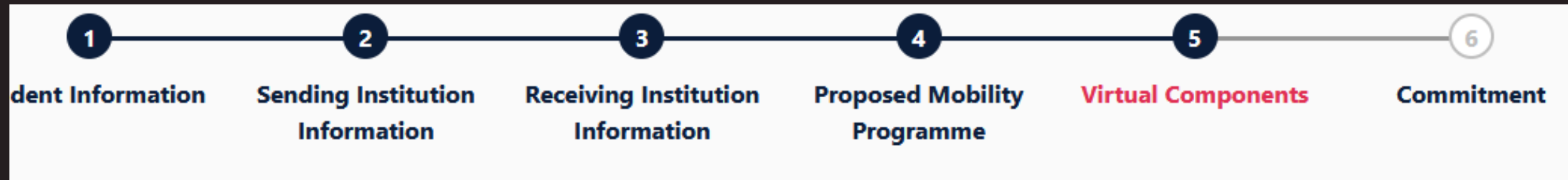
English

The level of language competence \*

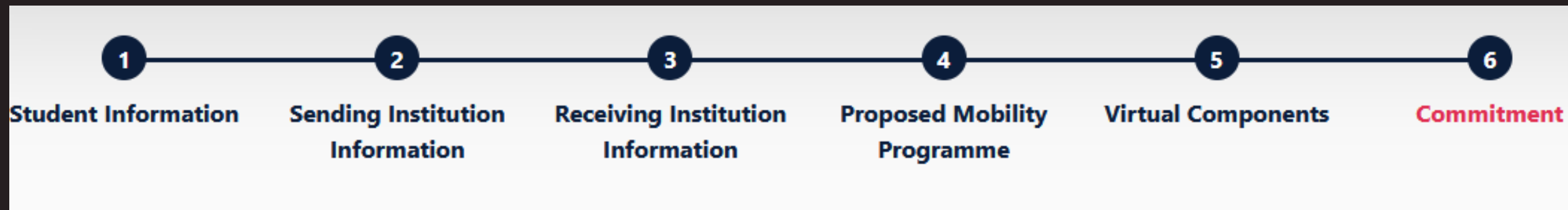
B2

Level of language competence: a description of the European Language Levels (CEFR) is available at: <https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

# COMMITMENT I WYSYŁKA



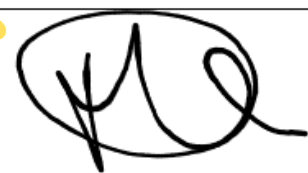
**ZAJĘCIA ONLINE REALIZOWANE Z POLSKI**



**PODPIS STUDENTA**

## Commitment Preliminary

By digitally signing this document, the student, the Receiving Institution confirms to the student. The Sending Institution commits to successfully completed educational components to communicate to the Sending Institution any pro



Clear

"Sign and send" you also give express consent for your personal data contained herein to be transmitted to the HEI or Organisation of

Previous Sign and send the Online Learning Agreement to the Responsible person at the Sending Institution

**CLICK TO SEND**



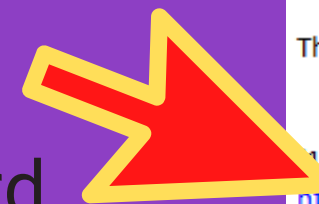
# AKCEPTACJA KOORDYNATORÓW

Sending Institution	Receiving Institution	Status	Created ▾	View or Edit
POLITECHNIKA BIALOSTOCKA	POLITECHNIKA BIALOSTOCKA	Signed by Student and sent to the Sending HEI	Wed, 06/16/2021 - 10:35	<b>View</b> <b>Download PDF</b> <b>History</b>



## PO WYSYŁCE OLA

Koordinator wydziałowy PB otrzymuje maila z powiadomieniem o nowym OLA i może zaakceptować dokument przez Dashboard



Dear Erasmus+ Coordinator,

Please login to Erasmus Dashboard here [1] to access the Learning Agreement (LA) that the Student has prepared. Read it carefully and if you agree with the choice of subjects, please sign to approve it.

If there are any objections, it is possible to decline the proposal and send your comments to the student.

The Erasmus Dashboard is a platform created for supporting Higher Education Institutions in managing Erasmus+ mobility administrative Learning Agreement platform as well as the Erasmus+ App.

More information on Erasmus Dashboard can be found in the Erasmus Without Paper Competence Center here [2] as well as in the Support page.

Best regards,

The Erasmus Dashboard team

[1] <https://www.erasmus-dashboard.eu/outgoing-student/ola/7d4d747e-353c-4c1a-b078-28302488a692>

[2] <https://wiki.uni-foundation.eu/display/DASH/Erasmus+Dashboard>



# PYTANIA?

**POZOSTAJĘ DO DYSPOZYCJI!**

**M.ORPIK@PB.EDU.PL**

**TEL. 85 746 90 44**