***Annex 7 to Regulations for recruitment, organisation, participation and payment of scholarships in the Summer School in 2023 under the project “Biometrics - Intelligent solutions”***

***Annex no. 7 to the Regulations***  *-*

*Summer School Participation Agreement*

**AGREEMENT**

Concluded on ……………….. in Bialystok, hereinafter referred to as the “Agreement”, between:

**Bialystok University of Technology,** 45A Wiejska Street, 15-351 Białystok, REGON: 000001672, NIP: 542-020-87-21, hereinafter referred to as the “HEI”, represented by Assoc. Prof. Dorota Anna Krawczyk, DSc, PhD, Eng., Vice-Rector for International Cooperation, being the Beneficiary in the Agreement for the implementation and financing of the project titled: “Biometrics – intelligent solutions”( hereinafter the “Project”) under the SPINAKER Programme - International Intensive Programmes (hereinafter the Programme), concluded with the Polish National Agency for Academic Exchange, hereinafter referred to as the “Agreement with the HEI”

and

Mrs/Mr: [name, surname, number of passport/ID document, address]: ...................................................................................,

hereinafter referred to as the “Project Participant”

The parties have agreed to the following terms of the Agreement:

**PROVISIONS OF THE AGREEMENT:**

§ 1 **–** SUBJECT-MATTER OF THE AGREEMENT

1. The subject matter of the Agreement is participation in the International Interdisciplinary Summer School "Biometrics – intelligent solutions” from 26.06.2023 to 08.07.2023, under the SPINAKER Programme - International Intensive Programmes, co-financed by the European Social Fund under the Knowledge Education Development Operational Programme.
2. Support is granted to a Participant who has been qualified to participate in the Summer School (IISS) in accordance with the Regulations for recruitment, organisation, participation and payment of scholarships in the Summer School (IISS) (hereinafter the "Regulations").
3. The Project Participant shall represent and confirm that they have read the Programme documentation and the obligations imposed on them in the Agreement with the HEI and the documents referenced therein and accepts them.
4. The Project Participant declares that they have read and accept the terms of this Agreement. Any amendments to this Agreement must be made in writing under the penalty of becoming null and void.

**§ 2 – DURATION OF THE AGREEMENT**

1. The Agreement shall enter into force on the date of its conclusion, i.e. after signing by last of the parties.
2. The Summer School will commence on 26.06.2023 and last until 08.07.2023.

**§ 3 – CO-FINANCING FOR THE ACTION**

1. Support costs amount to \_\_\_\_\_\_\_\_\_\_ PLN (say: \_\_\_\_\_\_\_\_\_\_). They consist of an amount to cover travel costs from the place of residence to the University and back, as well as visa and insurance costs.
2. The costs of accommodation and meals and organisation of events during the Summer School shall be covered by the Organiser within the amount allocated for the organisation of the Summer School.
3. The Project Participant undertakes to complete an evaluation survey, within the time-limit and on the terms set out in the Programme.
4. The Project Participant will receive a suitable certificate proving participation in Summer School.

**§ 4 – PAYMENTS TO THE PROJECT PARTICIPANT**

1. Within 5 days of arrival at the University payment amounting to PLN ………. shall be transferred to the Project Participant.
2. Payments shall be made in the form of:
3. a cash payment order
4. a Project Participant’s bank account transfer as stated below  :

Name and address of the bank: […]

Beneficiary account holder’s full name:

Residential address:

International Bank Account Number:

SWIFT code [……]

**§ 5 - OBLIGATIONS OF THE PARTICIPANT**

The Participant is obliged to:

1. participate regularly and actively in the activities offered under the Project;
2. sign personally the attendance register;
3. complete evaluation and monitoring questionnaires, training tests and other tests recommended for monitoring of the Project results;
4. participate in tests/examinations assessing competencies acquired during classes carried out within the Project;
5. inform about any changes of data (especially data concerning change of surname, place of residence, contact phone number, e-mail address) provided in the recruitment documentation, not later than within 7 days from the date of their occurrence;
6. become familiar with information posted on the Project website and sent to the provided e-mail address;
7. comply with the Project Regulations, the rules of social coexistence, as well as the organiser's rules/commandments/guidelines established during the summer school;
8. to behave in a manner that does not endanger their own and other participants' health and life;
9. to stay permanently in accommodation provided by the University. Any arbitrary change of accommodation without the express consent of the project coordinator is prohibited.
10. have health insurance for the duration of the travel and stay in Poland, covering the costs of treatment, medical interventions, transport to hospital, costs of return to the country, personal accident insurance.
11. The Participant declares that he/she agrees for the unlimited time and territory right of the University to repeatedly use photographs with his/her image as a Project Participant. Recording and dissemination of the image includes the use of the image via any medium for the purposes of information and promotion of the Project. The use of photographs will concern photos taken during the realization of the Project. The consent is valid also in case of termination of this Agreement.
12. The Participant declares that the use of photos with his/her image for the above-mentioned purposes does not constitute an infringement of his/her personal rights.
13. The Participant declares that he/she agrees to the processing of personal data in the form of image for the purposes of information and promotion of the University.

**§ 6 - RIGHTS OF THE PARTICIPANT**

The Participant is entitled to:

1. participate in the Summer School free of charge;
2. receive free didactic/training materials;
3. receive a certificate confirming completion of the Summer School;
4. view and update their personal data.

**§ 7 - OBLIGATIONS AND RIGHTS OF THE UNIVERSITY**

1. The University undertakes to provide the Participant with the opportunity to participate in the Summer School organised within the project: International Interdisciplinary Summer School " Biometrics – intelligent solutions”.
2. The University reserves the right to change the dates and location of the Summer School.
3. The University undertakes to provide teaching materials as part of the support.
4. The University undertakes to issue the Participant a certificate of completion of the Summer School on condition that the Participant fulfils the obligations described in § 5 of this Agreement.
5. The University has the right to terminate this agreement with immediate effect in the event of:
6. failure of the Participant to fulfil the obligations described in § 5 of this Agreement.
7. withholding of the Project co-financing.
8. In the case referred to in § 7 (5) (a), the participant shall be obliged to return the scholarship granted. An exception to the requirement to return the grant is if the NAWA recognises that the situation giving rise to the termination of the agreement with immediate effect was due to force majeure making it impossible for the participant to fulfil his/her obligations.

**§ 8 - Personal data**

The Project Participants, in concluding this Agreement, is obliged to submit a declaration of personal data, which constitutes Attachment 5 to the Regulations. Failure to submit the aforementioned declaration by the Project Participant shall constitute the basis for not paying of funds to the Project Participant and for the HEI’s withdrawal from this Agreement within 7 days from its conclusion.

**§ 9 – APPLICABLE LAW AND JURISDICTION**

Granting and payment of co-financing under the Programme shall be made in observance of the provisions of this Agreement, while considering the provisions of the Agreement with the HEI. Any disputed matters relating to this Agreement shall be settled in accordance with Polish legislation.

**§ 10 - FINAL CONDITIONS**

1. The court with jurisdiction to resolve any disputes arising from this Agreement will be the court competent for the HEI.
2. This Agreement has been drawn up in two identical copies, one for each party.

*Project Participant For the HEI*

Assoc. Prof. Dorota Anna Krawczyk, DSc, PhD, Eng.

Vice-Rector for International Cooperation

*First name and surname Name, surname and position*

*Signature.................................... Signature......................................*

*Place and date: Place and date:*

*Białystok, Białystok,*

*Stamp of the HEI*

Administrator's information on processing of personal data - pursuant to art. 13 (1) and (2) of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of the personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter referred to GDPR).

1. The Administrator of your personal data is Bialystok University of Technology, at 45A, Wiejska street, 15-351 Bialystok, (hereinafter referred to as the University), tel. 857469000, [www.pb.edu.pl](http://www.pb.edu.pl), e-mail: rektorat@pb.edu.pl;
2. Pursuant to Art. 37 (1) (a) GDPR, the Administrator has appointed the Data Protection Inspector with whom, in matters relating to the processing of personal data, you may contact by email at: [iod@pb.edu.pl](mailto:iod@pb.edu.pl).
3. Your personal data will be processed for the purposes of:
   * + - 1. enabling your participation in the Project, including the conclusion and implementation of the Agreement and performance of legal obligations arising from your participation in the Project - pursuant to art. (6) (1) (b) and (c) GDPR,
         2. information and promotion by processing your image for the purpose of documenting your participation in the Project - pursuant to art. (6) (1) (e) GDPR and on the basis of the granted consent to the processing of the image in the scope of publication of individual images of the Project Participants - art. 6 (1) (a) GDPR;
4. Your personal data may be made available to providers of Internet, postal and courier services, legal services of the Administrator and other entities authorized by law.
5. Your personal data will be stored for the periods necessary for the aforementioned purposes and for the period provided for in the legal provisions on archiving, and in the case of data processing based on the consent given, until the consent is withdrawn.
6. You have the right to access your data, and, within the regulations of the law, to:
   1. withdraw your consent, provided that the withdrawal of consent shall not affect the lawfulness of processing, which was performed on the basis of your consent before its withdrawal;
   2. rectify your data;
   3. erase your data;
   4. restrict the processing of your data;
   5. transfer your data;
   6. object to the processing of your data.
7. You have the right to lodge a complaint with the appropriate supervisory authority, i.e. Head of the Office for Personal Data Protection, if you believe that processing of your personal data violates the data protection legislation.
8. The provision of your personal data is voluntary, but necessary in order to participate in the Project. The consequence of failing to provide data is the inability to participate in the Project.
9. Your personal data will not be used for automated decision-making or profiling as referred to in Article 22.