

ORDINANCE NO. 72/2025
of the Rector of Bialystok
University of Technology of 11
July 2025

- on "Regulations on fees for educational services and the conditions and procedure for granting fee exemptions to students of Bialystok University of Technology"

Pursuant to Article 23 (2) (2) [\(Link to LEX\)](#) and [\(10\) \(Link to LEX\)](#), Article 79 [\(Link to LEX\)](#) and Article 324 [\(Link to LEX\)](#) of the Act of 20 July 2018 -Law on Higher Education and Science (Journal of Laws of 2024, item 1571, as amended), I hereby order as follows:

§ 1

The 'Regulations on fees for educational services and the conditions and procedure for granting fee exemptions to students of Bialystok University of Technology', as set out in the appendix to this ordinance, are hereby introduced.

§ 2

The deans of the faculties shall be responsible for the proper implementation of the ordinance.

§ 3

Supervision over the implementation of this Order shall be exercised by the deans, the Vice-Rector for Student Affairs and the Vice-Rector for International Cooperation.

§ 4

The following are hereby repealed:

- 1) Ordinance No. 33/2022 of the Rector of Bialystok University of Technology of 29 March 2022 on "Regulations on fees for educational services and the conditions and procedure for granting fee exemptions to students of Bialystok University of Technology", as amended;
- 2) Ordinance No. 32/2021 of the Rector of Bialystok University of Technology of 31 March 2021 on "Regulations on fees for educational services and the conditions and procedure for granting fee exemptions to students of Bialystok University of Technology", as amended;
- 3) Regulation No. 1009/2019 of the Rector of the Bialystok University of Technology of 1 October 2019 on 'Regulations on conditions and procedure for exemption from payment of tuition fee and fees for educational services', as amended.

§ 5

The Ordinance shall enter into force on the date of signing.

Rector

Assoc. Prof. Marta Kosior-Kazberuk, DSc,
PhD, Eng.

**REGULATIONS on FEES for EDUCATION SERVICES
AND THE CONDITIONS and PROCEDURE for GRANTING FEE EXEMPTIONS to STUDENTS of
BIALYSTOK UNIVERSITY of TECHNOLOGY**

Chapter I

§ 1

General Provisions

1. Bialystok University of Technology shall charge fees for educational services related to:
 - 1) education in part-time study programmes;
 - 2) repeating specified classes due to unsatisfactory academic performance in full-time and part-time study programmes;
 - 3) education on study programmes taught in a foreign language;
 - 4) the delivery of classes not included in the programme of study;
 - 5) education of international students in full-time study programmes delivered in Polish.
2. Bialystok University of Technology shall also charge fees for:
 - 1) admission procedures;
 - 2) conducting the recognition of learning outcomes;
 - 3) issuing student ID cards and their duplicates;
 - 4) issuing a copy, other than that issued pursuant to Article 77(2) of the Act on Higher Education and Science, of a degree diploma in a foreign language and a diploma supplement in a foreign language;
 - 5) issuing a duplicate of a degree diploma and a diploma supplement;
 - 6) using student halls of residence.
3. The amount of the fees referred to in subsection 1:
 - 1) (1), (3) and (5) shall be determined per semester of study;
 - 2) (2) and (4) shall be determined per 1 hour of classes, taking into account the form of the classes.
4. The amount of the fees referred to in subsections 1 and 2 shall be determined by the Rector prior to the start of the admissions process, after consulting the BUT Student Self-Government.
5. The amount of the fees referred to in section 1 cannot exceed the costs required to establish and conduct degree programmes and to prepare and implement the Strategy of the University.
6. Until the completion of studies by students admitted in a given academic year, the University shall not introduce new fees.
7. The University may increase the amount of the fees referred to in subsection 4 once a academic year, not more than by the total price index of consumer goods and services in the previous calendar year, announced by the President of Statistics Poland, in total not more than 30% of the amount of these fees. This does not apply to increases in fees for courses not included in the programme of study or for the use of student halls of residence.
8. Information on the fees referred to in subsections 1 and 2 shall be published without delay in the Public Information Bulletin, on the University's website.
9. A student who is a Polish citizen (hereinafter referred to as a "Student") and a student who is not a Polish citizen (hereinafter referred to as an "international student") shall, no later than the date of payment of the first tuition fee, accept in the USOS system a declaration confirming that they have familiarised themselves with the fee amounts specified in a separate Ordinance of the Rector, the rules for charging fees, and the conditions and procedure for fee exemptions. The template of the declaration shall be specified in the Appendix to the "Regulations on fees for educational services and the conditions and procedure for granting fee exemptions to students of Bialystok University of Technology".
10. The university does not charge fees for:
 - 1) activities related to the verification of learning outcomes specified in the programme of study,

- 2) issuing documents related to the course of studies other than those specified in sec. 2 points 3-5.
11. The rules for payment of the fees referred to in subsection 2 shall be specified in separate Ordinances of the Rector.
 12. Fees for educational services shall be paid to the University bank account number available in the USOS system.
 13. International students studying in a foreign language shall make the first payment for educational services to the bank account indicated during the admission process by the Mobility and International Agreements Unit of the Bialystok University of Technology.
 14. The date of payment shall be deemed the date on which the funds are credited to the University's relevant bank account.
 15. Where the payment deadline falls on a statutory public holiday or Saturday, the deadline shall expire on the next day which is not a public holiday or Saturday.
 16. In the case of late payments, the University shall be entitled to charge statutory interest for delay in accordance with applicable law.
 17. The University shall not be liable for the consequences of incorrectly allocated payments resulting from the payer's fault, in particular due to the indication of an incorrect bank account number not belonging to the University.
 18. In the event of non-payment of fees for educational services, the student shall be requested in writing to pay the outstanding amount.
 19. If the deadline specified in the request referred to in subsection 18 expires without effect, the student may be removed from the list of students due to failure to pay fees related to the course of studies, and the University may initiate debt recovery proceedings.
 20. In duly justified cases, upon request of the debtor and prior to initiating court proceedings, the Rector may decide to conclude a settlement agreement and determine detailed terms of repayment of outstanding fees for educational services. The rules for debt recovery shall be specified in a separate Ordinance of the Rector.
 21. In the case of removal from the list of students due to failure to commence studies, the University shall not charge the fees referred to in subsection 1.

Chapter II

FEES FOR FULL-TIME AND PART-TIME STUDY PROGRAMMES FOR STUDENTS WHO ARE POLISH CITIZENS

§ 2

Regulations on payment of fees for educational services

1. Subject to section 3, a student shall pay **tuition fees for part-time study**:
 - 1) in six instalments, subject to section 2, by the following dates:
 - a) by 15th October (40 %), by the 15th of November (30 %), by the 15th of December (30 %) – for the winter semester,
 - b) by 15th March (40 %), by the 15th of April (30 %), by the 15th of May (30 %) – for the summer semester;
 - 2) the fee may be paid in a single instalment by the following dates:
 - a) by 15th October – for the winter semester,
 - b) by 15th March – for the summer semester.
2. The amount of the instalment referred to in subsection 1(1) shall be rounded to the nearest PLN 100 (amounts ending in less than PLN 50 are disregarded, and amounts ending in PLN 50 or more are rounded up to PLN 100), with any rounding differences being balanced out in the first instalment payable for the given semester.
3. **Fees for repeating specified classes due to unsatisfactory academic performance** are payable by both full-time and part-time students.
4. The fee for repeating classes shall be calculated as the product of the number of teaching hours of the repeated course and the rate per 1 hour of classes, taking into account the form of classes, as specified in a separate Ordinance of the Rector.
5. The fee for repeating classes shall be paid in two instalments within the following deadlines:
 - 1) where classes commence in the winter semester:

- a) by 15th October – and installment in the amount of 40%,
 - b) by 15th December – 2nd installment in the amount of 60%;
- 2) where classes commence in the summer semester:
 - a) by 15th March – and installment in the amount of 40%,
 - b) by 15th May – 2nd installment in the amount of 60%;
6. The fee for repetition of classes may be paid in a single instalment by the following date:
 - 1) by October 15 – where classes commence in the winter semester;
 - 2) by 15th March – where classes commence in the summer semester.
7. The deadlines and fee amounts specified in subsection 5 and 6 shall also apply to students resuming their studies and required to repeat classes.
8. A student of a part-time study programme:
 - 1) **repeating** classes due to unsatisfactory academic performance (including students **resuming studies** and required to repeat classes) shall pay a fee calculated as the product of the number of hours of the repeated course and the rate for 1 hour of classes; the total fee for repeating classes may not exceed the semester tuition fee;
 - 2) **attending classes from a higher semester**, upon approval of the Dean, shall pay a fee calculated as the product of the percentage share of the number of hours to be completed from the higher semester and the total number of hours in that semester and the tuition fee for that semester; fees already paid for completed classes from the higher semester shall reduce the total tuition fee for that semester;
 - 3) **making up study programme differences** shall, in addition to the fee for the semester in which the student is registered, pay a fee calculated as the product of the percentage share of the number of hours to be completed and the total number of hours and the tuition fee for the semester in which the course is assigned in the study plan; a student completing programme differences resulting from an increase in the number of hours of courses previously completed shall not be charged an additional fee in this respect;
 - 4) **resuming studies** shall pay a fee for **classes resulting from programme differences**, in the form of the product of the percentage share of the number of hours to be completed and the total number of hours in the semester and the tuition fee for the semester in which the course is assigned in the study plan.
9. Fees referred to in subsection 8 shall be paid within the deadlines specified in subsection 5 and 6.
10. A student admitted to a part-time study programme as a result of **transfer** from another higher education institution or change of study mode from full-time to part-time during a semester shall be required to pay tuition fees within a deadline set by the Dean, in an amount corresponding to the percentage share of the number of hours to be completed in relation to the total number of hours in the semester to which the student has been admitted.
11. Where completed classes are recognised (i.e. where classes previously completed by the student are acknowledged by the Dean), tuition fees for part-time studies shall be reduced by the percentage share of the number of hours of the recognised course in relation to the total number of hours in the semester in which the course is delivered.
12. A student of a part-time study programme **on a leave of absence**:
 - 1) **for the entire semester** – shall not be required to pay the tuition fee for that semester;
 - 2) **for part of a semester** – shall be required to pay tuition fees for the period in which the student was not on leave, in the amount corresponding to the percentage share of the number of hours the student could have undertaken prior to the leave in relation to the total number of hours in the semester (the date of granting the leave shall be decisive);
 - 3) **who**, with the Dean's consent, uses **educational services whilst on leave** is obliged to pay the fees by the deadlines specified in § 2 (1) and § 2(5) and (6), in an amount equal to the percentage of the number of hours for a given module in relation to the total number of hours

in a given semester. Where the course is successfully completed, the fee paid shall reduce the tuition fees due for the semester following the return from leave.

13. A student of full-time and part-time study programmes on a leave of absence who, with the Dean's consent, uses paid educational services during the leave shall be required to pay the fee within the deadlines specified in § 2(5) or § 2(6).
14. A student of full-time and part-time study programmes who resumes studies after a leave taken for part of a semester shall pay tuition fees for the period of leave in the amount corresponding to the percentage share of the number of hours the student was unable to complete after the leave was granted in relation to the total number of hours in the semester (the date of granting the leave shall be decisive).
15. **A student who has withdrawn from their studies** or has been removed from the register of students for reasons other than withdrawal after the start of classes and before paying the fees due is obliged to pay a fee for educational services on part-time programmes in an amount proportional to the classes held, regardless of whether they attended them, by the nearest deadline specified in § 2(1).
16. A student removed from the register of students due to non-payment of fees relating to their studies may **resume studies** once all outstanding fees have been settled, together with interest.
17. In individual cases, the Dean may, upon the student's request, allow payment in a different number of instalments and under a different payment schedule than those specified in subsections 1, 5 and 6, provided that the total amount is paid in full within the semester concerned.

§ 3

Fees for degree programmes delivered in a foreign language

Fees for educational services related to studies delivered in a foreign language shall be paid in accordance with the rules specified in § 2.

§ 4

Fees for classes not included in the programme of study

1. For classes not included in the programme of study, the student shall pay a fee calculated as the product of the number of hours of classes and the rate per 1 hour of classes, as specified in a separate Ordinance of the Rector.
2. The fee for classes not included in the programme of study shall be paid by the student prior to the commencement of such classes.

Chapter III

FEES FOR FULL-TIME AND PART-TIME STUDY PROGRAMMES FOR INTERNATIONAL STUDENTS

§ 5

General Provisions

1. A foreign student shall pay fees for educational services related to:
 - 1) education at full-time and part-time studies, conducted both in Polish and in a foreign language, in accordance with the programme of study applicable to the given programme, level and specialisation;
 - 2) repeating particular classes due to unsatisfactory academic performance;
 - 3) the delivery of classes not included in the programme of study, including those resulting from the need to make up study programme differences.
2. In addition to the fees referred to in subsection 1, an international student shall pay fees for:
 - 1) issuing documents related to the course of studies:
 - a) issuing student ID cards and their duplicates;

- b) a copy in a foreign language, other than that issued pursuant to Article 77 (2) of the Act on Higher Education and Science, of a degree diploma and a diploma supplement;
 - c) issuing a duplicate of a degree diploma and a diploma supplement;
- 2) using student halls of residence.
- 3. An international student pursuing studies under an international agreement or under an agreement concluded between higher education institutions as referred to in Article 323(1) of the Law on Higher Education and Science shall pay fees for educational services in accordance with the terms specified in those agreements.

§ 6

Regulations on payment of fees for educational services

1. **Fees for education in study programmes conducted in a foreign language** shall be paid by the international student in a single payment per semester, no later than the commencement date of classes in accordance with the study programme. Where an agreement is concluded after classes have commenced, the first payment shall be made within 14 days of the date of conclusion of the agreement.
2. From the second semester of studies, an international student may apply for payment of tuition fees for studies conducted in a foreign language in instalments, payable as follows:
 - 1) by 15th October (40 %), by the 15th of November (30 %), by the 15th of December (30 %) – for the winter semester,
 - 2) by 15th March (40 %), by the 15th of April (30 %), by the 15th of May (30 %) – for the summer semester.
3. Where the fee is set in EUR, the amount of each instalment referred to in paragraph 2 shall be rounded to the nearest 10 EUR (amounts ending in less than 5 EUR are disregarded, whilst amounts ending in 5 EUR or more are rounded up to 10 EUR), with any rounding differences being settled in the first instalment payable for the given semester. Where the fee is set in PLN § 2 (2) shall apply accordingly.
4. **Fees for education in study programmes conducted in Polish** shall be paid by the international student:
 - 1) in six instalments, subject to subsection 3, by the following dates:
 - a) by 15th October (40 %), by the 15th of November (30 %), by the 15th of December (30 %) – for the winter semester,
 - b) by 15th March (40 %), by the 15th of April (30 %), by the 15th of May (30 %) – for the summer semester;
 - 2) the fee may be paid in a single instalment by the following dates:
 - a) by 15th October – for the winter semester,
 - b) by 15th March – for the summer semester.
5. **An international student studying in Polish or in a foreign language:**
 - 1) **repeating classes** due to unsatisfactory academic performance (**including students resuming studies and required to repeat classes**) shall pay a fee calculated as the product of the number of hours of the repeated course and the rate for 1 hour of classes; the total fee for repeating classes may not exceed the semester tuition fee;
 - 2) **attending classes from a higher semester**, upon approval of the Dean, shall pay a fee calculated as the product of the percentage share of the number of hours to be completed from the higher semester and the total number of hours in that semester and the tuition fee for that semester; fees already paid for completed classes from the higher semester shall reduce the total tuition fee for that semester;
 - 3) **making up study programme differences** shall, in addition to the fee for the semester in which the student is registered, pay a fee calculated as the product of the percentage share of the number of hours to be completed and the total number of hours and the tuition fee for the semester in which the course is assigned in the study plan; a student completing programme differences resulting from an increase in the number of hours of courses previously completed shall not be charged an additional fee in this respect;

- 4) **resuming studies** shall pay a fee for **classes resulting from programme differences**, in the form of the product of the percentage share of the number of hours to be completed and the total number of hours in the semester and the tuition fee for the semester in which the course is assigned in the study plan. A student removed from the register of students due to non-payment of fees relating to their studies may **resume studies** once all outstanding fees have been settled, together with interest.
6. The fees referred to in subsection 5 shall be paid in two instalments within the following deadlines:
 - 1) where classes commence in the winter semester:
 - a) by 15th October – and installment in the amount of 40%,
 - b) by 15th December – 2nd installment in the amount of 60%;
 - 2) where classes commence in the summer semester:
 - a) by 15th March – and installment in the amount of 40%,
 - b) by 15th May – 2nd installment in the amount of 60%;
7. The fee for repetition of classes may be paid in a single instalment by the following date:
 - 1) by October 15 – where classes commence in the winter semester;
 - 2) by 15th March – where classes commence in the summer semester.
8. **An international student admitted to a part-time study programme in Polish or in a foreign language as a result of transfer** from another higher education institution or change of study mode from full-time to part-time during a semester shall be required to pay tuition fees within a deadline set by the Dean, in an amount corresponding to the percentage share of the number of hours to be completed in relation to the total number of hours in the semester to which the student has been admitted.
9. Where **completed classes are recognised** (i.e. where classes previously completed by the international student are acknowledged by the Dean), tuition fees for studies shall be reduced by the percentage share of the number of hours of the recognised course in relation to the total number of hours in the semester in which the course is delivered.
10. An international student **on a leave of absence**:
 - 1) **for the entire semester** – shall not be required to pay the tuition fee for that semester;
 - 2) **for part of a semester** – shall be required to pay tuition fees for the period in which the student was not on leave, in the amount corresponding to the percentage share of the number of hours the student could have undertaken prior to the leave in relation to the total number of hours in the semester (the date of granting the leave shall be decisive);
 - 3) **who, with the Dean's consent, uses educational services whilst on leave** is obliged to pay the fees by the deadlines specified in subsection 2 or 4, in an amount equal to the percentage of the number of hours for a given module in relation to the total number of hours in a given semester.

Where the course is successfully completed, the fee paid shall reduce the tuition fees due for the semester following the return from leave.
11. **A student who has withdrawn from their studies** or has been removed from the register of students for reasons other than withdrawal after the start of classes and before paying the fees due is obliged to pay a fee for educational services in an amount proportional to the classes held, regardless of whether they attended them, by the nearest deadline specified in subsection 2.
12. **Tuition fees shall not be charged for full-time study programmes conducted in Polish** from:
 - 1) a foreign national - a citizen of a Member State of the European Union, the Swiss Confederation or a Member State of the European Free Trade Association (EFTA) – parties to the Agreement on the European Economic Area, and members of their families residing within the territory of the Republic of Poland;
 - 2) a foreign national – a citizen of the United Kingdom of Great Britain and Northern Ireland, as referred to in Article 10(1)(b) or (d) of the Agreement on the Withdrawal of the United Kingdom of Great Britain and Northern Ireland from the European Union and the European Atomic Energy Community (OJ EU L 29 of 31 January 2020, p. 7, as amended), and members of their family residing in the territory of the Republic of Poland;

- 3) a foreign national who has been granted a permanent residence permit, or a long-term resident of the European Union;
 - 4) a foreign national who has been granted a temporary residence permit in connection with the circumstances referred to in Article 127, Article 137a, Article 159(1) or Article 186(1)(3) or (4) of the Act of 12 December 2013 on Foreigners (Journal of Laws of 2024, items 769, 1222 and 1688, and of 2025, item 619);
 - 5) a foreign national who holds refugee status granted in the Republic of Poland or who is benefiting from temporary protection or subsidiary protection within the territory of the Republic of Poland;
 - 6) a foreign national who holds a certificate attesting to their knowledge of Polish as a foreign language, as referred to in Article 11a(2) of the Act of 7 October 1999 on the Polish language (Journal of Laws of 2021, item 672, and Journal of Laws of 2023, item 1672), at least at language proficiency level C1;
 - 7) a holder of a Polish Card or a person who has been issued with a decision confirming Polish origin;
 - 8) a foreign national who is the spouse, ascendant or descendant of a citizen of the Republic of Poland, residing within the territory of the Republic of Poland;
 - 9) a foreign national who has been granted a temporary residence permit in connection with the circumstances referred to in Article 151 (1) or Article 151b (1) of the Act of 12 December 2013. on Foreigners, or who is staying within the territory of the Republic of Poland in connection with short-term researcher mobility under the conditions set out in Article 156b (1) of that Act, or who holds a national visa for the purpose of conducting scientific research or development work;
 - 10) foreign nationals exempt from this fee pursuant to a decision of the Minister of Science and Higher Education or a decision of the DiRector of the National Agency for Academic Exchange in respect of its scholarship holders.
13. Foreign students who wish to exercise the right referred to in subsection 11 are obliged to submit at the dean's office of the faculty, for inspection, a relevant document entitling them to exemption from tuition fees for international students on full-time programmes taught in Polish
 - before commencing their studies or, if the entitlement is obtained after commencing their studies
 - during their studies.
 14. An international student shall be entitled to exemption from fees from the date on which the document is submitted to the Dean's Office.
 15. If the document entitling the student to exemption from tuition fees for foreign students on full-time programmes taught in Polish expires during the semester, the University shall charge the tuition fee due from the date on which the document expires.

Chapter IV

CONDITIONS AND PROCEDURE FOR EXEMPTION FROM FEES FOR EDUCATIONAL SERVICES AND RULES ON THE REFUND OF FEES

§ 7

Conditions and procedure for exemption from fees for educational services

1. A student may apply for exemption from fees for educational services related to:
 - 1) education in part-time study programmes;
 - 2) repeating specified classes due to unsatisfactory academic performance in full-time and part-time study programmes;
 - 3) education on study programmes taught in a foreign language;
 - 4) the delivery of classes not included in the programme of study.
2. An international student may only apply for exemption from fees for:
 - 1) education in full-time study programmes conducted in Polish;

- 2) education in study programmes conducted in a foreign language;
- 3) repeating specified classes in study due to unsatisfactory academic performance.
3. An international student may be exempted from the fees referred to in subsection 2, on the terms specified in the agreement between universities or in an international agreement. Exemption of an international student from fees may also be granted on the basis of:
 - 1) an administrative decision by the Rector;
 - 2) a decision by the Minister or a decision by the DiRector of NAWA in respect of its scholarship holders.
4. A student or, where applicable, an international student who reached the age of majority whilst in foster care, and who is in an exceptionally difficult financial situation, may apply for a **full exemption** from the fees referred to in subsection 1 or subsection 2.
5. A student or, where applicable, an international student, may apply for a **partial exemption** from the fees referred to in subsection 1 or subsection 2:
 - 1) achieving outstanding academic results – a grade point average of at least 4.7 for the previous semester of study – an exemption of up to 10% of the fees due for the given semester;
 - 2) participating in international scholarship programmes – the fee exemption applies only to the period of stay abroad and may not exceed 50% of the fees for the semester;
 - 3) in an exceptionally difficult financial situation – an exemption of up to 15% of the fees due for the given semester;
 - 4) in a difficult life situation – an exemption of up to 15% of the fees due for the given semester;
 - 5) achieving outstanding academic results – a grade point average of at least 4.7 for the previous semester of study and in an exceptionally difficult financial or life situation – an exemption of up to 30% of the fees due for the given semester;
 - 6) simultaneously in both a difficult financial and life situation – an exemption of up to 30% of the fees due for the given semester.
6. The financial situation shall be assessed on the basis of the criteria for granting a social scholarship, in accordance with a separate ordinance of the Rector, subject to subsection 13.
7. The life situation shall be assessed on the basis of the criteria for granting the allowance, in accordance with a separate ordinance of the Rector.
8. Exemption from fees for educational services is a form of financial assistance for students, intended to be both social and motivational in nature, designed to cover costs and ensure appropriate conditions for study, the purchase of educational and academic materials as well as living expenses and accommodation.
9. A student or an international student applying for exemption from the fees referred to in subsections 1 and 2 shall submit a written application in this regard via the relevant Dean's Office.
10. The student or international student shall attach to the application documents confirming a difficult financial or life situation, in accordance with a separate ordinance of the Rector.
11. The documents referred to in subsection 10 shall be submitted in their original form (in the case of documents in a foreign language – together with a sworn translation into Polish), subject to subsection 12.
12. Copies of the documents referred to in subsection 10 may be submitted, including in electronic form; however, the student is obliged to submit the original documents no later than 14 days after submitting the application referred to in subsection 9. If the original documents are not provided within the specified time limit, the application will not be considered.
13. In duly justified cases, the Rector, on the basis of other documents provided by the student, may decide to exempt the student from the fees for the services referred to in subsections 1 and 2.
14. In cases specified in generally applicable provisions regulating matters relating to fees differently, decisions in this regard shall be made by the Rector.
15. The decision to grant a full or partial exemption from fees to a student who is a Polish citizen shall be made by the dean, taking into account the grounds for determining the nature of the assistance.
16. The decision to grant a full or partial exemption from the fees referred to in paragraph 2 to an international student,

shall be made by the Rector, in the form of an administrative decision, on the basis of an application endorsed by the dean.

§ 8

Rules on the refund of fees for educational services

1. In the event of a written withdrawal from studies or removal from the register of students before the start of the semester, the student/international student shall be entitled, upon written application, to a refund of the fees paid in full to the student's bank account.
2. In the event of a written withdrawal from studies after the start of the education or removal from the register of students for reasons other than withdrawal from studies, the student/international student shall be entitled, upon written request, to a refund of the fees paid, in an amount proportional to the classes not attended as part of the programme of study, calculated from the date on which the student/ international student submitted their withdrawal from studies or was removed from the register of students for reasons other than withdrawal.
Classes not attended are understood to mean class hours taking place after the withdrawal was submitted, and, in the case of removal from the register of students for reasons other than withdrawal, classes taking place after the date on which the decision to remove the student from the register became final.
3. An international student who, during the academic year, has been granted exemption from fees or has been exempted from fees on the basis of an administrative decision by the Rector, a decision by the minister or a decision by the diRector of NAWA in respect of its scholarship holders, shall be entitled, in accordance with the decision and the date on which the document was submitted for inspection, to a refund of the fees paid into the student's bank account.
4. Any overpayments may be credited against future liabilities or refunded to the student's/international student's bank account upon written request.

Acknowledgement of having read the regulations for fees for educational services, conditions and procedure for exempting students at Bialystok University of Technology

1. I declare that I have read and understood:
 - 1) the rules for collecting fees related to the course of studies and fees for educational services at Bialystok University of Technology and the conditions and procedure for exemption from these fees specified in the Ordinance of the Rector of Bialystok University of Technology of on,
 - 2) the amount of fees for educational services specified in the Ordinance No. of the Rector of Bialystok University of Technology of on
.....
2. I hereby declare to:
 - 1) comply with the provisions of the Ordinances of the Rector of Bialystok University of Technology applicable to me, in particular the Ordinances referred to in subsection 1;
 - 2) comply with the obligations imposed on me by the Law on Higher Education and Science, Regulations for Studies of Bialystok University of Technology and the Statute of Bialystok University of Technology;
 - 3) pay the tuition fee and fees for educational services within the specified time limits (the payment date is the date of receipt of the payment to the appropriate university's bank account; exceeding the specified time limits entails the obligation to pay statutory interest);
 - 4) immediately notify the University on any changes in my personal details or mailing address.